

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION
REGULAR MEETING
October 24, 2016
MINUTES

The Regular Meeting of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by the Board President at 6:30 p.m. in Room D111 at the J.P. Case Middle School.

<u>Members Present</u>		<u>Members Absent</u>	<u>Attorney Present</u>
Jessica Abbott	Laurie Markowski*	Sandra Borucki	Alicia Hoffmeyer
Tim Bart	Michael Stager	Dennis Copeland	
Bruce Davidson	Anna Fallon	Marianne Kenny	

*arrived 6:48p.m

On the motion of Mr. Davidson, seconded by Mr. Bart, the meeting was adjourned, unanimously viva voce, at 6:30 p.m. to executive session in Room D111.

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

Personnel/Attorney Client Privilege Communication

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

The Board returned to public session at 7:30 p.m. in Room B132.

SUPERINTENDENTS REPORT

Mr. Bland presented a Hearing on School Violence & Vandalism, as attached. No questions were asked. Mr. Bland presented the 2016 Partnership for Assessment of Readiness for College and Careers (PARCC) Results, as attached.

CITIZENS ADDRESS THE BOARD

None

On the motion of Mr. Bart, seconded by Mr. Davidson, minutes of the Executive Session on October 10, 2016 were approved viva voce.

On the motion of Ms. Markowski, seconded by Mr. Bart, minutes of the Regular Meeting on October 10, 2016 were approved viva voce.

REPORTS OF THE SECRETARY AND TREASURER OF SCHOOL MONIES

The Superintendent of Schools recommends that the Board of Education accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies for the month of August 2016 further certifies that no major account or fund has been over expended in violation of 6A: 23-2.11(b), and that sufficient funds are available to meet the district's known financial obligations for the remainder of the fiscal year 2016-2017.

The School Business Administrator/Board Secretary certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.11(a), as of August 31, 2016. As of these dates, sufficient funds are available to meet the district's known financial obligations for the remainder of school year 2016-2017.

On the motion of Mr. Bart, seconded by Mr. Davidson, approval was given to accept the Reports of the Secretary and Treasurer of School Monies for the month of August 2016.

Aye: Ms. Abbott Ms. Markowski **Nay:** 0 **Abstain:** 0
 Mr. Bart Mr. Stager
 Mr. Davidson Ms. Fallon

PERSONNEL

The next meeting will be November 22, 2016.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

All Personnel items were approved under one motion made by Ms. Markowski, seconded by Mr. Stager.

1. Approval was given to amend the motion of September 26, 2016:

for Karen Slagle, Director of Special Services, to take a medical leave effective February 3, 2016 to October 31, 2016.

to read:

for Karen Slagle, Director of Special Services, to take a medical leave effective February 3, 2016 to **November 14, 2016, conditional upon compliance with the District's prior directive outlined in a letter dated October 17, 2016.**

2. Approval was given to employ the following staff members for the 2016-2017 school year. Fingerprinting and health exam required.

Item	Last Name	First Name	Position/Loc.	Dates	Salary/Degree/Step	Certification/College
1.	La Tournous	Ana	.9 World Language/RH/CH	October 25, 2016	\$51,525/BA/3 prorated	Teacher of Spanish/Rutgers University
2.	Kleinwaks	Michelle	Support Skills/CH	October 25, 2016	\$51,525/BA/3	Elementary School Teacher/Kean University

3. Approval was given to accept the resignation of Kelly Mieczkowski, Autism Teacher at Reading-Fleming Intermediate School, effective December 9, 2016.
4. Approval was given to accept the resignation of Karen Abrams, School Psychologist, effective December 16, 2016.
5. Approval was given to amend the motion of August 22, 2016:

for the following staff member to take a medical leave as follows:

Item	Last Name	First Name	Loc.	Grade	Leave	Anticipated Date(s)
1.	Niles	Lisa	CH	Grade 3	Medical Leave	September 1, 2016-November 11, 2016
					Family Leave/NJ Paid	November 14, 2016-Janary 2, 2017

to read:

Item	Last Name	First Name	Loc.	Grade	Leave	Anticipated Date(s)
1.	Niles	Lisa	CH	Grade 3	Medical Leave	September 1, 2016-November 11, 2016
					Family Leave/NJ Paid	November 14, 2016-Janary 13, 2017*

*leave was extended

6. Approval was given to amend the motion of September 26, 2016:

to confirm the employment of the following leave replacement for the 2016-2017 school year. Fingerprinting and health exam required.

Item	Last Name	First Name	Position/ Replacing/Loc.	Dates	Salary/Degree/Step	Certification/College
1.	Conover	Lisa	Grade 3/Lisa Niles/CH	September 1, 2016- September 29, 2016	Sub Per Diem Pay	Elementary K- 8/Nurse School/Kean University
				September 30, 2016- January 6, 2017	\$50,860/BA/1	

to read:

Item	Last Name	First Name	Position/ Replacing/Loc.	Dates	Salary/Degree/Step	Certification/College
1.	Conover	Lisa	Grade 3/Lisa Niles/CH	September 1, 2016- September 29, 2016	Sub Per Diem Pay	Elementary K- 8/Nurse School/Kean University
				September 30, 2016- January 19, 2017*	\$50,860/BA/1	

*leave was extended

7. Approval was given to confirm the employment of Linda Cozzi, Cafeteria Aide at Robert Hunter School, for a maximum of 3 hours per day, five days per week, at a rate of \$15.42 per hour, based on Step 1 of the 2016-2017 Cafeteria Aide salary guide, effective October 17, 2016, pending fingerprinting and health exam.
8. Approval was given to employ Nancy Clark, Cafeteria Aide at Barley Sheaf School, for a maximum of 3 hours per day, 3 days per week, at a rate of \$16.47 per hour, based on Step 4 of the 2016-2107 Cafeteria Aide salary guide, effective October 25, 2016, pending fingerprinting and health exam.
9. Approval was given to employ Meryem Snaik, as the Arabic Translator, at an hourly rate of \$30.62 for a maximum of 20 hours for the 2016-2017 school year.

All Staff – Additional Compensation

10. Approval was given to employ the following staff members for additional compensation during the 2016-2017 school year.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Marino	Jennifer	RH	Chaperone-Winter Concert	2	\$30.62
2.	Kenneth	Hopkins	RH	Chaperone-Winter Concert	2	\$30.62

SUBSTITUTES

11. Approval was given to employ the following applicants as Substitutes for the 2016–2017 school year pending fingerprinting:

Item	Last Name	First Name
1.	Hollister	Eliza
2.	Beckman	Michele
3.	DeVincenzo	Nancy

FIELD PLACEMENTS

12. Approval was given for the following students to observe classes during the 2016-2017 school year:

Item	Last Name	First Name	From	Location
2.	Carr	Alexis	Hunterdon County Poly Tech	RH
4.	Appello	Fran	Hunterdon County Poly Tech	RH
5.	Martin	Katey	Hunterdon County Poly Tech	RH
6.	Krok	Victoria	Hunterdon County Poly Tech	RH
7.	Lilly	Danielle	The College of New Jersey	RFIS
8.	Cooper	Destiny	Rider University	JPC
9.	Kelly	Evan	Rider University	JPC

Aye: Ms. Abbott Ms. Markowski Nay: 0 Abstain: 0
Mr. Bart Mr. Stager
Mr. Davidson Ms. Fallon

CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY, AND GRANTS

The next meeting will be November 2, 2016.

All Curriculum items were approved under one motion made by Mr. Davidson, seconded by Mr. Stager.

1. Approval was given to employ the following staff members, or their alternates, for additional compensation during the 2016-2017 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Alsop	Linda	CH	Teaching with Math Expressions Grades K-2 Workshop	1.5	\$33.78/hr.
2.	Amundsen	Karen	BS	Assessing and Re-teaching with Math Expressions Grades K-2 Workshop	1.5	\$33.78/hr.
3.	Amundsen	Karen	BS	Teaching with Math Expressions Grades K-2 Workshop	1.5	\$33.78/hr.
4.	Ashey	Elizabeth	RH	Reader's Workshop Work Session	6	\$33.78/hr.
5.	Barragan	Kathleen	FAD	Reader's Workshop Work Session	6	\$33.78/hr.
6.	Blampey	Zoey	RFIS	Reader's Workshop Work Session	6	\$33.78/hr.
7.	Cascio	Leigh Ann	FAD	Reader's Workshop Work Session	6	\$33.78/hr.
8.	Cook	Diane	CH	K-2 iPad Workshop	3	\$33.78/hr.
9.	Custy	Mary Jane	BS	Reader's Workshop Work Session	6	\$33.78/hr.
10.	Fisher	Michele	RH	Reader's Workshop Work Session	6	\$33.78/hr.
11.	Hlavsa-Suk	Dawn	JPC	Cooperative Learning 2 Workshop	3	\$33.78/hr.
12.	Klein	Lea	FAD	K-2 iPad Workshop	3	\$33.78/hr.
13.	Koelle	Dawn	FAD	Teaching with Envision Math Grades 3-4 Workshop	1.5	\$33.78/hr.
14.	Kuster	Kelly	BS	Teaching with Math Expressions Grades K-2 Workshop	1.5	\$33.78/hr.
15.	Lake	Katie	FAD	Using Front Row Math Workshop	1.5	\$33.78/hr.
16.	Licht	Ryan	CH	K-2 Foundations Workshop	3	\$33.78/hr.
17.	Madlinger	Marybeth	RFIS	Using Front Row Workshop	1.5	\$33.78/hr.
18.	Martinez-Wright	Ameloisia	RFIS	Strategies for ELL's Workshop	1.5	\$33.78/hr.
19.	Murray	Jaclyn	RH	K-2 Foundations Workshop	3	\$33.78/hr.
20.	Rowe	Kari	BS	Grades 3-4 NGSS Workshop	1.5	\$33.78/hr.
21.	Slomczewski	Gregory	BS	Mentor Text Workshop	6	\$33.78/hr.

22.	Schmidt	Cherylann	JPC	Tech Infused ELA Workshop	3	\$33.78/hr.
23.	Smits	Jennifer	RH	K-2 NGSS Workshop	1.5	\$33.78/hr.
24.	Smits	Jennifer	RH	3-4 NGSS Workshop	1.5	\$33.78/hr.
25.	Spearman	Beth	CH	Teaching with Math Expressions Grades K-2 Workshop	1.5	\$33.78/hr.
26.	Staikos	Christina	CH	K-2 NGSS Workshop	1.5	\$33.78/hr.
27.	Tonge	Michelle	FAD	Assessing and Re-teaching with Envision Math Grades 3-4 Workshop	1.5	\$33.78/hr.
28.	Tonge	Michelle	FAD	Teaching with Envision Math Grades 3-4 Workshop	1.5	\$33.78/hr.
29.	Tremel	Jill	RH	Assessing and Re-teaching with Envision Math Grades 3-4 Workshop	1.5	\$33.78/hr.
30.	Tremel	Jill	RH	Teaching with Envision Math Grades 3-4 Workshop	1.5	\$33.78/hr.
31.	Truncale	Christopher	FAD	Assessing and Re-teaching with Envision Math Grades 3-4 Workshop	1.5	\$33.78/hr.
32.	Truncale	Christopher	FAD	Turning Google Forms into an Interactive Conferencing Tool	1.5	\$33.78/hr.
33.	Vala	Susan	RFIS	Technology and Design Workshop	3	\$33.78/hr.
34.	Yoos	Dorothy	CH	Reader's Workshop Work Session	6	\$33.78/hr.
35.	Murray	Jaclyn	RH	Word Study Pilot/Curriculum Grades K-2 Committee	225 shared hrs.	\$33.78/hr.

2. Approval was given to accept the following curriculum, professional development, and/or technology-related donations for the 2016-2017 school year.

Item	Donation	Value	Location	Funding Source
1.	Teacher Mailbox Magazine Subscription	\$143.52	FAD	PTO
2.	Common Sense Digital Citizenship Bundle, Grades 3-5	\$39.99	FAD	PTO
3.	Calendar Scheduling Subscription	\$120.00	FAD	PTO
4.	Personalized Pencils	\$115.00	RH	PTO
5.	2 iPad Listening Centers and Standing Desk	\$650.00	RH	PTO
6.	Bagpiper Performance	\$250.00	RH	PTO

3. Approval was given of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
1.	Weil	Meredith	Lib 2.0 2016 – A Media Specialist's Symposium, Galloway, NJ	November 2, 2016	R,M	\$245

R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other

4. Approval was given to submit to the New Jersey Department of Education the Q.S.A.C. Annual Statement of Assurance for the 2016-2017 school year, as attached.

Aye: Ms. Abbott Ms. Markowski **Nay:** 0 **Abstain:** 0
 Mr. Bart Mr. Stager
 Mr. Davidson Ms. Fallon

FACILITIES/OPERATIONS

The next meeting will be November 1, 2016.

All Facilities/Operations items were approved under one motion made by Mr. Bart, seconded by Mr. Stager.

1. Approval was given for Francis A. Desmares School to dispose of the following items, that are obsolete/broken, are no longer useable and are not required to trade-in, during the 2016-2017 school year:

Item	Amount	Furniture
1.	1	Teacher Desk
2.	38	Small desks
3.	11	6 & 8 ft. tables
4.	19	Metal folding chairs
5.	16	Student chairs

2. Approval was given for Sparta Township Public School to purchase all the Flemington-Raritan School District’s remaining items/supplies from the Raptor Program as the program is no longer in use and not required to trade-in, during the 2016-2017 school year in the amount of \$350.
3. Approval was given for Robert Hunter School to accept the following donations, during the 2016-2017 school year:

Item	Donor	Donation	Date	Amount
3.	PTO	8 – 2x3 floor area mats	10/11/16	\$ 680
4.	PTO	Outdoor All Weather Welcome Mat	10/11/16	\$ 360
5.	PTO	Buddy Bench Plaque	10/11/16	\$ 10
6.	PTO	Welcome Bench & 4 concrete blocks/anchors	10/11/16	\$ 450
7.	PTO	Buddy Bench for kindergarten/anchors	10/11/16	\$ 250
8.	PTO	5 picnic tables	10/11/16	\$2,890
9.	DeHoff Nursery	3 trees, cleanup of bed containing bushes	10/11/16	\$3,250
10.	PTO	Shrubs & mulch	10/11/16	\$ 200

Aye: Ms. Abbott Ms. Markowski Nay: 0 Abstain: 0
Mr. Bart Mr. Stager
Mr. Davidson Ms. Fallon

TRANSPORTATION

The next meeting will be November 9, 2016.

FINANCE

The next meeting will be November 16, 2016.

The Finance item was approved under one motion made by Mr. Davidson, seconded by Mr. Stager.

1. Approval was given of the attached transfer list from September 20, 2016 to October 17, 2016.
2. Approval was given of the attached bill list for the month of October totaling \$2,737,052.75.
3. Approval was given of the Investors Bank resolution, as attached.

Mr. Davidson reviewed items brought up at the Finance Committee meeting. He noted that a discussion about Reading-Fleming Intermediate and Francis A. Desmares schools air conditioning took place. He stated a formal survey at a cost of \$9,200 would occur to determine the cost of the air conditioning at these locations. Mr. Davidson expressed concern to explore and it would be a costly project. The Boards consensus was to move forward with the investigation.

Aye: Ms. Abbott Ms. Markowski **Nay:** 0 **Abstain:** 0
 Mr. Bart Mr. Stager
 Mr. Davidson Ms. Fallon

POLICY DEVELOPMENT

The next meeting will be November 15, 2016.

The Policy item was approved under one motion made by Ms. Markowski, seconded by Mr. Bart.

1. Approval was given to introduce the following new regulations for 1st reading, as attached:
 - a. R0000.03 Introduction (M)
 - b. R1400 Job Descriptions (M)

Aye: Ms. Abbott Ms. Markowski **Nay:** 0 **Abstain:** 0
 Mr. Bart Mr. Stager
 Mr. Davidson Ms. Fallon

SPECIAL SERVICES

The next will be November 16, 2016.

All Special Services items were approved under one motion made by Mr. Stager, seconded by Mr. Bart.

1. Approval was given for the following tuition student #2016482, to attend the Copper Hill Preschool Program during the 2016-2017 school year.
2. Approval was given to confirm the resignation of the following Teacher Assistant that is contracted through the Hunterdon County Educational Service Commission as follows:

Item	Last Name	First Name	Location	Position	Effective Date
1.	DeSaro	Suzanna	CH	Grade 4	October 14, 2016
2.	Kleinwaks	Michelle	RH	Personal Assistant	October 24, 2016

3. Approval was given of the following Teacher Assistants, contracted through Hunterdon County ESC, for the 2016-2017 school year as follows:

Item	Last Name	First Name	Location	Position	Effective Date
1.	Heldt	Lorraine	RH	Grade 1	October 25, 2016
2.	Givand	Laurie	CH	Grade 4	November 1, 2016

4. Approval was given to accept the Phillipsburg School District student #4228694925 for the 2016-2017 school year at a daily rate of \$147.21 effective September 6, 2016.

Aye: Ms. Abbott Ms. Markowski **Nay:** 0 **Abstain:** 0
 Mr. Bart Mr. Stager
 Mr. Davidson Ms. Fallon

MISCELLANEOUS/ACTION ITEMS

All Miscellaneous/Action Items were approved under one motion made by Mr. Stager, seconded by Mr. Bart.

1. Approval was given to employ the following piano accompanists for rehearsals/concerts for the 2016-2017 school year as follows:

Item	Last Name	First Name	Loc.	Rate	Dates
1.	Watson	Stefanie	CH	\$250/concert	January 26, 2017 & May 18, 2017
2.	Lubrano	James	RH	\$250/concert	January 12, 2017 & May 18, 2017

2. Approval was given to employ Allison Fog as the Reading-Fleming Intermediate School vocal piano accompanist for concerts/rehearsals during the 2016-2017 year at a rate of \$60 per hour for a maximum of 45 hours.

Aye: Ms. Abbott Ms. Markowski Nay: 0 Abstain: 0
Mr. Bart Mr. Stager
Mr. Davidson Ms. Fallon

CORRESPONDENCE

Mr. Davidson received a thank you card from a staff member.

OLD BUSINESS

None

NEW BUSINESS

Mr. Bart reminded everyone about Comedy Night sponsored by FREF, November 5, 2016. Tickets are still available.

CITIZENS ADDRESS THE BOARD

Marie Corfield, teacher, thanked the Board for investigating the air conditioning option. She feels air conditioning is a necessity. She feels it would improve the quality of education.

On the motion of Mr. Davidson, seconded by Mr. Bart, the meeting was adjourned at 8:21 p.m. viva voce.

Respectfully Submitted,

Stephanie Voorhees
 Business Administrator/Board Secretary

2016 Board Meetings
 November 14 & 28
 December 12