

**FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION
REGULAR MEETING
February 22, 2016
MINUTES**

The Regular Meeting of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by the Board President at 6:31 p.m. in Room D111 at the J.P. Case Middle School.

Members Present

Tim Bart
Sandra Borucki
Alan Brewer
Bruce Davidson
Marianne Kenny
Anna Fallon

Members Absent

Eric Liszt
Laurie Markowski
Michael Stager

Board Attorney Present

Alicia Hoffmeyer

On the motion of Ms. Borucki, seconded by Dr. Kenny, the meeting was adjourned, unanimously viva voce, at 6:32 p.m. to executive session in Room D111.

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

Personnel/Litigation

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

The Board returned to public session at 7:00 p.m. in Room B132.

On the motion of Ms. Borucki, seconded by Mr. Bart, minutes of the Executive Session on February 8, 2016* were approved viva voce. **Mr. Brewer abstained.***

On the motion of Dr. Kenny, seconded by Mr. Bart, minutes of the Regular Meeting on February 8, 2016* were approved viva voce. **Mr. Brewer abstained.***

CITIZENS ADDRESS THE BOARD

Ms. Fallon read the following statement regarding public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and bylaws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

None

Ms. Fallon mentioned that at the last meeting during the Citizens Address the Board, the question was asked why the Board rejected the proposal for Special Education to be showcased. The Board did not answer because they never received a request. The request came from Karen Slagle (Director of Special Education) to Dr. Caulfield. Dr. Caulfield determined that the school building showcases were the appropriate place for presentations.

SUPERINTENDENT'S REPORT

Dr. Caulfield noted that all personnel issues are done in Executive Session and are confidential, however, Karen Slagle has requested that it be made public. When people are out on medical leaves, they should not be working. There should be no contact with the district until a doctor has medically cleared the employee. Ms. Caulfield wants her full health completely protected. Ms. Hoffmeyer stated that no Board Member should contact Ms. Slagle while she is on leave regarding Board or Committee work. We must respect the leave. Mr. Brewer asked "what should he do if an employee on leave contacts him"? Ms. Hoffmeyer stated the answer should be "let me call our solicitor and let me call you back". Dr. Caulfield added that calls of that nature should be referred back to the Superintendent.

REPORTS OF THE SECRETARY AND TREASURER OF SCHOOL MONIES

The Superintendent of Schools recommends that the Board of Education accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies for the month of December 2015 further certifies that no major account or fund has been over expended in violation of 6A: 23-2.11(b), and that sufficient funds are available to meet the district’s known financial obligations for the remainder of the fiscal year 2015-2016.

The School Business Administrator/Board Secretary certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.11(a), as of December 31, 2015. As of these dates, sufficient funds are available to meet the district’s known financial obligations for the remainder of school year 2015-2016.

No motion was called to approve.

PERSONNEL

The next meeting will be March 10, 2016.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

All Personnel items were approved under one motion made by Dr. Kenny, seconded by Ms. Borucki.

Certified Staff – Appointments, Resignations and Leaves of Absence

1. Approval was given for Robert Jones, Grade 3 Teacher, Robert Hunter School, to take a medical leave from February 22, 2016 through June 30, 2016.
2. Approval was given to employ the following leave replacement for the 2015-2016 school year. This candidate will be highly-qualified for this position. Fingerprinting and health exam required.

Item	Last Name	First Name	Position/ Replacing/Loc.	Dates	Salary/Degree/Step	Certification/College
a.	Carr	Cathy	Grade 3/Robert Jones/RH	February 23, 2016- May 24, 2016	Sub Per Diem	CEAS Elementary K-6-Pending/University of Phoenix
				May 25, 2016- June 30, 2016	\$53,005/MA/1	

3. Approval was given to amend the motion of January 27, 2016:

to employ the following staff members to take a maternity leave as follows:

Item	Last Name	First Name	Loc.	Grade	Leave	Anticipated Date(s)
b.	Campbell	Kristen	JPC	Grade 7 Math	Disability Leave	November 26, 2015-January 14, 2016
					Family Leave/NJ Paid	January 15, 2016-April 21, 2016
					Childcare Leave	April 22, 2016-April 29, 2016

to read:

Item	Last Name	First Name	Loc.	Grade	Leave	Anticipated Date(s)
b.	Campbell	Kristen	JPC	Grade 7 Math	Disability Leave	November 26, 2015-January 14, 2016
					Family Leave/NJ Paid	January 15, 2016-April 21, 2016
					Childcare Leave	April 22, 2016-May 30, 2016

4. Approval was given to amend the motion of October 12, 2015:

to employ the following leave replacements for the 2015-2016 school year. These candidates are highly-qualified for these positions. Fingerprinting and health exam required.

Item	Last Name	First Name	Position/ Replacing/Loc.	Dates	Salary/Degree/ Step	Certification/College
a.	Axmann	Scott	Grade 7 Math/Kristen Campbell/JPC	November 23, 2015- December 22, 2015	Sub Per Diem	Elementary School K-8, Teacher of Social Studies/Rutgers
				December 23, 2015- May 6, 2016	\$53,005/MA/1	

to read:

Item	Last Name	First Name	Position/ Replacing/Loc.	Dates	Salary/Degree/ Step	Certification/College
a.	Axmann	Scott	Grade 7 Math/Kristen Campbell/JPC	November 23, 2015- December 22, 2015	Sub Per Diem	Elementary School K-8, Teacher of Social Studies/Rutgers
				December 23, 2015- June 2, 2016	\$53,005/MA/1	

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

5. Approval was given to amend the motion of January 27, 2016:

for Laura Zacek, Cafeteria Aide at Francis A. Desmares School, to take a Federal Family Leave/NJ Paid Leave from January 19, 2016, through February 16, 2016.

to read:

for Laura Zacek, Cafeteria Aide at Francis A. Desmares School, to take a Federal Family Leave/NJ Paid Leave from January 19, 2016, through February 29, 2016.

All Staff – Additional Compensation

6. Approval was given to employ the following staff members for additional compensation during the 2015-2016 school year.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Perkins	Madison	RFIS	Trash to Treasures Club Advisor	7.5/hrs.	\$30.62/hr.
2.	Smith	Robin	RFIS	Solar Sprint Car Club Advisor	7.5/hrs.	\$30.62/hr.
3.	Hamed	Hanan	RFIS	CPR-Cafeteria Aide	3/hrs.	Hourly
4.	Parmar	Sureka	RFIS	CPR-Cafeteria Aide	3/hrs.	Hourly
5.	Boelhouwer	Peter	JPC	Coach – Varsity Baseball	132/hrs.	\$30.62/hr.
6.	Kosensky	Matthew	JPC	Coach – JV Baseball	108/hrs.	\$30.62/hr.
7.	McEnroe	Vincent	JPC	Coach – Varsity Girls Lacrosse	132/hrs.	\$30.62/hr.
8.	Santagata	Michael	JPC	Coach – JV Boys Lacrosse	108/hrs.	\$30.62/hr.
9.	Scheffels	Kathryn	JPC	Coach – Varsity Softball	132/hrs.	\$30.62/hr.
10.	Shirvanian	Daniel	JPC	Coach – JV Softball	108/hrs.	\$30.62/hr.
11.	Tamburino	Megan	JPC	Coach – JV Girls Lacrosse	108/hrs.	\$30.62/hr.
12.	Chalikis	Thea	JPC	Lunch Duty-Every Other Day 2/9/16-June 2016	41 days	\$723.12
13.	Schorr	Jackie	JPC	Lunch Duty-Every Other Day 2/10/16-June 2016	43 days	\$758.39

7. Approval was given to amend the motion of August 31, 2015:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
96.	Schorr	Jackie	JPC	Lunch Duty-Every Day September 1, 2015-June 2016	180 days	\$3,174.66

to read:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate
96.	Schorr	Jackie	JPC	Lunch Duty-Every Day September 1, 2015-February 8, 2016	96 days	\$1,693.15

Substitutes

8. Approval was given to employ the following applicant(s) as a Substitute(s) for the 2015-2016 school year pending fingerprinting:

Item	Last Name	First Name
1.	Goodwin	Jordan
2.	Fulton	Lisa
3.	Chambers	Diane

Field Placements

9. Approval was given for the following students to complete their practicum from February 23, 2016 through March 24, 2016. The students will meet four mornings a week.

Item	Last Name	First Name	Location	College/University
1.	Carroll	Rebecca	J.P. Case Middle	Rider University
2.	Smalling	Tyler	J.P. Case Middle	Rider University

10. Approval was given for the following student to complete fieldwork observation requirements for a graduate degree in occupational therapy between February 23, 2016 and March 2016, for a maximum of 48 hours.

Item	Last Name	First Name	Location	College/University
1.	Menza-Bogdanovich	Gerardina	Copper Hill	Misericordia

11. Approval was given for the following student to observe special education classes on February 23, 2016 for a maximum of one day.

Item	Last Name	First Name	Location	College/University
1.	Honchar	Amy	Copper Hill	Rider University

12. Approval was given to amend the motion of December 14, 2015:

for the following Nursing Students to complete their field placements as follows during the 2015-2016 school year, pending fingerprints:

Item	Last Name	First Name	College/University	# of Field Placements	Location	Dates
2.	Guistwite	Adrienne	New Jersey City	28 days	BS/JPC	January-May

to read:

Item	Last Name	First Name	College/University	# of Days for the Field Placements	Location	Dates
2.	Guistwite	Adrienne	New Jersey City	28 days	BS/JPC/RFIS	January-May

13. Approval was given to employ the following staff members for additional compensation during the 2015-2016 school year.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Conway	Caitlin	RFIS	Home Instruction	100/hrs.	\$30.62/hr.
2.	Powell	Elaine	RFIS	Home Instruction	100/hrs.	\$30.62/hr.

Aye: Mr. Bart Dr. Kenny Nay: 0 Abstain: 0
 Ms. Borucki Ms. Fallon
 Mr. Brewer
 Mr. Davidson

CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY, AND GRANTS

The next meeting is March 9, 2016.

All Curriculum items were approved under one motion made by Mr. Davidson, seconded by Ms. Borucki.

1. Approval was given to employ the following consultant during the 2015-2016 school year.

Item	Consultant	Purpose	Number of Days	Max. Fee per Day
1.	Gravity Goldberg, LLC	Readers Workshop	2	\$3,000

2. Approval was given to employ the following staff member, or their alternates, for additional compensation during the 2015- 2016 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Goldman-Botwin	Jill	FAD	Health Curriculum Revision	3 hrs.	\$33.78/hr.

3. Approval was given to employ the following staff member, or their alternates, for additional compensation during the 2015- 2016 school year to be funded from the NCLB grant. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Account #	Max. # of Hours	Rate
1.	Quinn	Jamie	RH	RH Literacy Learning Club	20-232-100-100-000-03-16	54 shared hrs.	\$30.62/hr.

4. Approval was given to accept the following curriculum, professional development and/or technology-related donations.

Item	Donation	Value	Location	Funding Source
1.	Character Education T-shirts	\$750	JPC	Rutgers University
2.	It's All in a Drop Assembly	\$1,175	CH	Raritan Township Clean Community Coalition
3.	Dancing with the Honeybees Assembly	\$920	RH	PTO

FACILITIES/OPERATIONS

The next will be March 8, 2016.

The Facilities/Operations item was approved under one motion made by Ms. Borucki, seconded by Dr. Kenny.

- 1. Approval was given to award Hahr Construction, the successful bidder for security improvements, as outlined on the attached resolution.

Mrs. Borucki stated the Committee was trying to keep the Security Bid to approximately \$1,000,000. Hahr Construction came in at \$1,060,500. Ms. Borucki noted that she is very pleased to move the motion as it took 4 times.

Aye:	Mr. Bart	Dr. Kenny	Nay: 0	Abstain: Mr. Brewer
	Ms. Borucki	Ms. Fallon		
	Mr. Davidson			

TRANSPORTATION

The next meeting will be March 9, 2016.

FINANCE

The next meeting will be March 16, 2016.

All Finance item was approved under one motion made by Mr. Davidson, seconded by Dr. Kenny.

- 1. Approval was given of the attached transfer list from January 19, 2016 to February 15, 2016.
- 2. Approval was given of the attached bill list for the month of February totaling \$1,938,107.78.*

***Mr. Brewer abstained to number 2.**

Aye:	Mr. Bart	Dr. Kenny	Nay: 0	Abstain: Mr. Brewer to #2
	Ms. Borucki	Ms. Fallon		
	Mr. Brewer			
	Mr. Davidson			

POLICY DEVELOPMENT

The next meeting will be March 15, 2016.

All Policy items were approved under one motion made by Dr. Kenny, seconded by Ms. Borucki.

- 1. Approval was given of a second reading and adoption of the following new policies and regulations, as attached:
 - a. 5337 P - Service Animals
 - b. 3224 P&R - Evaluation of Principals, Vice Principals, and Assistant Principals (M)

Aye:	Mr. Bart	Dr. Kenny	Nay: 0	Abstain: 0
	Ms. Borucki	Ms. Fallon		
	Mr. Brewer			
	Mr. Davidson			

INFORMATION ITEMS

Information

1. Harassment, Intimidation & Bullying Investigations for the 2015-2016 school year:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
Robert Hunter	Ongoing Date of Initial Referral: 1/22/16	2	No	None
Barley Sheaf	February 15, 2016	2	No	Remedial measures outlined in report
Francis A. Desmares	January 20, 2016	5	No	Remedial measures outlined in report

MISCELLANEOUS/RELATED & SPECIAL SERVICES

The next meeting will be April 14, 2016.

All Miscellaneous items were approved under one motion made by Mr. Bart, seconded by Mr. Davidson.

Action Items

1. Approval was given to contract with Eden Autism Services to provide behavioral consultation services for the remainder of the 2015-2016 school year at an hourly rate of \$75 for up to 408 hours, as attached.
2. Approval was given to employ Jean Lazauskas as a translator for the 2015-2016 school year at an hourly rate of \$30.62 for a maximum of 100 shared hours.
3. Approval was given for student #2536453798 to attend Woods Services, Inc. for the remainder of the 2015-2016 school year at a per diem rate of \$316.32.

Aye: Mr. Bart Dr. Kenny Nay: 0 Abstain: 0
 Ms. Borucki Ms. Fallon
 Mr. Brewer
 Mr. Davidson

CORRESPONDENCE

Mr. Davidson noted that the Board received two pieces of mail. One was an anonymous letter. The Board will not take action as they do not respond to anonymous letters. The second piece of mail was a nice thank you letter to the Board.

OLD BUSINESS

None

NEW BUSINESS

Mr. Bart gave PTO update. Two events coming up: The Spring Concert at Reading-Fleming Intermediate School on March 22, 2016 & The Flemington-Raritan School Districts 5K Run at J.P. Case Middle School on April 10, 2016. All the PTO's are working together.

CITIZENS ADDRESS THE BOARD

None

On the motion of Ms. Borucki, seconded by Mr. Davidson, the meeting was adjourned at 7:18 p.m. viva voce.

Respectfully Submitted,

Kim Parisi
Secretary to the Business Administrator

2016 Board Meetings

March 7 & 21

April 11 & 25

May 9-Reorganization of the District/Work Session/Regular Meeting & 23

June 13 & 27

July 18

August 22

September 12 & 26

October 10 & 24

November 14 & 28

December 12