

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION
REGULAR MEETING
February 25, 2019
MINUTES

The Regular Meeting of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by the Board President at 6:32 p.m. in Room D-111 at the J.P. Case Middle School.

Members Present

Jessica Abbott

Valerie Bart

Marianne Kenny

Laurie Markowski

*arrived @ 7:08 p.m.

Susan Mitcheltree

Christopher Walker*

Tim Bart

Members Absent

Sandra Borucki

Dennis Copeland

On the motion of Ms. Abbott, seconded by Ms. Mitcheltree, the Board adopted the following resolution to meet in executive session in Room D-111 at 6:34 p.m. viva voce.

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the Flemington-Raritan School District Board of Education that it is necessary to meet in executive session to discuss certain items involving:

- √ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: HIB
- Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- Matters concerning negotiations, and specifically: _____
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- √ Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: Security
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: _____
- Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board will/~~will not~~ return to open session to conduct business at the conclusion of the executive session.

The Board returned to public session at 7:08 p.m. to Room B-132.

BOARD RECOGNITIONS

On February 4 through the 8th, we will be celebrating National School Counselor Appreciation Week, our Board of Education recognized and commended our school counselors for their hard work and dedication to their students. Our school counselors actively engage in helping students examine their abilities, strengths, interests and talents. They work in partnership with parents as they encounter the challenges of raising children in today's world. They focus on positive ways to enhance students' social, emotional, educational and personal development. They work with teachers and other educators to provide an educational system where students can realize their potential. They help children set healthy, realistic and optimistic aspirations for themselves. The combination of their training and experience makes them an integral part of the total educational program. We thanked our school counselors for their contributions to our district. They are:

- Gina Collins, Barley Sheaf School
- Ellen Goodfellow, Copper Hill School
- Mary Pepe, Francis A. Desmares School
- Krista Santoro, Francis A. Desmares School
- Sarah Fontanez, Robert Hunter School
- Heather Albanese, Reading-Fleming Intermediate School
- Lindsay John, Reading-Fleming Intermediate School
- Colette Baills, J.P. Case Middle School
- Amy Sinisgalli, J.P. Case Middle School.

The Board of Education acknowledged and thanked our school counselors for their exemplary service.

Our Board of Education acknowledged and thanked the Flemington-Raritan Education Foundation for its outstanding efforts to fundraise for our district in support of every student, every day at every opportunity. The foundation is made up of community members, parents and teachers who volunteer their time and talents to raise money to support causes that fuel their mission: *to foster excellence in education by funding innovative and enriching educational initiatives for children from pre-K through eighth grade in the Flemington-Raritan School District*. The Board of Education thanked everyone who has contributed to the foundation since its official inception in 2014. The Board recognized and commended the following FREF officers:

- President Julie Bell
- Co-Vice President Kathleen Mikalsen
- Co-Vice President Margaret DeAngelis
- Secretary Ariej Dawood
- Treasurer Kim Tilly

The Board of Education acknowledged and thanked the Education Foundation for their valuable contributions to our students and the success of our district.

SUPERINTENDENTS REPORT

Ms. McGann shared that this week starts Read Across America Week, kindergarten registration and the J.P. Case Musical Mary Poppins. She noted almost all of the 30 fastest growing occupations in the next decade will require some background in STEM. She shared New Jersey is ranked #12 in the nation for the number of current STEM or STEM related jobs. She noted through her work with Lead STEM, she is working with policy makers, funders, foundation CEO's and university staff from around the United States. She stated the district is applying to become NJ's fifth STEM Ecosystem based in Hunterdon County in a tri-county collaborative effort including Hunterdon, Somerset and Mercer. Ms. McGann reviewed what STEM believes in and the people involved. Mr. Bart thanked Ms. McGann for her proactive communication. He also shared that as a reminder, that Ms. McGann brought the STEM initiative to Hunterdon County. He noted how exciting it is as well as that it is an impressive program.

Mr. Paul Freda from Suplee, Clooney & Company presented the Comprehensive Annual Financial Report for 2017-2018. He briefly reviewed the Managers Report, excess surplus and required surplus, with no recommendations, as attached. Mr. Freda congratulated Ms. Voorhees & Ms. McGann. Ms. McGann thanked the Business Office. Ms. Voorhees thanked the entire district, support staff, teachers and administrators for assisting in meeting the compliance requirements. She added everyone is to be commended for the district receiving an audit without recommendations.

Dr. Giordanella and Ms. TenKate presented the Special Education Mid-Year Report, as attached. Ms. McGann thanked Dr. Giordanella and Ms. TenKate for their great work. Mr. Bart also thanked Dr. Giordanella and Ms. TenKate for their work. Dr. Giordanella thanked the Board for the opportunity to serve as the Interim Director of Pupil Personnel Services.

Mr. Bart thanked Ms. Kent and Ms. Imiolek of SEPAG. Ms. Kent noted the next SEPAG meeting is March 26th including a workshop. They are asking the State to come and give specific advice for parents.

On the motion of Ms. Abbott, seconded by Ms. Bart, minutes of the Executive Session on February 11, 2019 (6:54 p.m.)* were approved viva voce.

***Ms. Markowski, Ms. Mitcheltree and Mr. Walker abstained.**

On the motion of Ms. Abbott, seconded by Ms. Bart, minutes of the Executive Session on February 11, 2019 (8:07 p.m.)* were approved viva voce.

***Ms. Markowski, Ms. Mitcheltree and Mr. Walker abstained.**

On the motion of Ms. Abbott, seconded by Ms. Bart, minutes of the Regular Meeting on February 11, 2019* were approved viva voce.

***Ms. Markowski and Ms. Mitcheltree abstained.**

***Mr. Walker voted no, citing there was no audio.**

REPORTS OF THE SECRETARY AND TREASURER OF SCHOOL MONIES

The Superintendent of Schools recommends that the Board of Education accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies for the month of January 2019, further certifies that no major account or fund has been over expended in violation of 6A: 23-2.11(b), and that sufficient funds are available to meet the district's known financial obligations for the remainder of the fiscal year 2018-2019.

The School Business Administrator/Board Secretary certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A: 23-2.11(a), as of January 31, 2019. As of these dates, sufficient funds are available to meet the district's known financial obligations for the remainder of school year 2018-2019.

On the motion of Ms. Abbott, seconded by Ms. Mitcheltree, approval was given to accept the Reports of the Secretary and Treasurer of School Monies for the month of January 2019.

Aye:	Ms. Abbott	Ms. Mitcheltree	Nay: 0	Abstain: 0
	Ms. Bart	Mr. Walker		
	Dr. Kenny	Mr. Bart		
	Ms. Markowski			

CITIZENS ADDRESS THE BOARD

Mr. Bart read the following statement regarding public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and bylaws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

Julie Bell, President, FREF, reported the net amount of \$6,715.93 came from the Holiday Basket auction. FREF will round up to \$7,000 and make a donation for any teachers who lost personal items. Mr. Bart thanked everyone who helped. Ms. Bell noted "Thank a Teacher" is the 1st week of April.

Mr. Bart thanked the School Counselors and the Flemington-Raritan Education Foundation for attending tonight's meeting.

PERSONNEL

The next meeting will be March 14, 2019.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

All Personnel items were approved under one motion made by Ms. Markowski, seconded by Ms. Abbott.

Certified Staff – Appointments, Resignations & Leaves of Absence

1. Approval was given to appoint the following mentors for the 2018-2019 school year, as follows:*

Mentor					Novice Teacher		
Item	Last Name	First Name	Loc.	Stipend	Last Name	First Name	Loc.
1.	Hecky	Carol	RFIS	\$550 (prorated)	Javeline	Joanna	RFIS
2.	Salvato	Stacey	FAD	\$550 (prorated)	Digricoli	Amanda	FAD
3.	Skiba	Jennifer	RH	\$550 (prorated)	Fenneman	Noelle	RH

*Mr. Walker abstained.

2. Approval was given to employ the following leave replacement(s) during the 2018-2019 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Date	Salary/Degree/Step	Certification/College
1.	Kish	Theresa	JPC	Grade 8 Language Arts/ Stephanie Seymour	March 14, 2019- June 30, 2019	Sub Per Diem Rate (Day 1-20) \$53,520 prorated/ BA/1 (Day 21+)	Elementary School Teacher/Central Michigan University
2.	Lonergan	Jill	RFIS	Grade 6 Language Arts/ Michelle Bond	March 20, 2019- June 30, 2019	Sub Per Diem Rate (Day 1-20) \$54,570 prorated/ BA+15/1 (Day 21+)	Elementary School Teacher, Teacher of Art/University of North Carolina, Rider University
3.	Principato	Gabrielle	FAD	Grade 4/Jaclyn Hlinka	May 20, 2019- June 30, 2019	Sub Per Diem Rate (Day 1-60) \$53,520 prorated/ BA/1 (Day 61+)	Elementary School Teacher in Grades K-6 (CEAS)/Rowan University

3. Approval was given to amend the January 28, 2019 motion:*

to confirm the leave of absence for the following staff member(s) during the 2018-2019 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
2.	Lanza	Maria	JPC	World Language	Medical	Disability	January 22, 2019-February 5, 2019

to read:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
2.	Lanza	Maria	JPC	World Language	Medical	Disability	January 22, 2019-June 30, 2019

*Mr. Walker abstained.

All Staff – Additional Compensation

4. Approval was given to employ the following staff member(s) for extra compensation during the 2018-2019 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Vilaragut	Lizette	RFIS	One additional hour for winter session of Student Council	1 hr.	\$30.62/hr.
2.	Benedetti	Anthony	CH	CPR/AED – PE Teacher	3 hrs.	\$33.78/hr.
3.	Bontempo	Emil	JPC	CPR/AED – PE Teacher	3 hrs.	\$33.78/hr.
4.	Hopkins	Kenneth	RH	CPR/AED – PE Teacher	3 hrs.	\$33.78/hr.
5.	Karney	Kurt	JPC	CPR/AED – PE Teacher	3 hrs.	\$33.78/hr.
6.	Skove	Reparata	CH	CPR/AED – PE Teacher	3 hrs.	\$33.78/hr.
7.	Truncale	Christopher	BS/FAD	CPR/AED – Technology Integration Specialist	3 hrs.	\$33.78/hr.

Non- Certified Staff – Appointments, Resignations & Leaves of Absence

5. Approval was given to allow the following Hunterdon Central High School student(s) to volunteer for the following after school sports team, for the 2018-2019 school year, pending fingerprints and health exam, as follows:*

Item	Last Name	First Name	Loc.	Supervising Coach/Sport	Effective Dates
1.	McCarthy	Caroline	JPC	Nicholas Colacicco/Lacrosse	March 1, 2019-June 30, 2019
2.	Murphy	Ann	JPC	Margaret Lynn/Softball	March 1, 2019-June 30, 2019

***Mr. Walker abstained.**

Field Placement

6. Approval was given for the following Hunterdon County ESC Teacher Assistant, appointed to Copper Hill School, to complete her Clinical Experience through Rowan University, at no cost to the District, pending fingerprints and health exam, as follows:

Item	Last Name	First Name	Position/Loc.	Supervising Teacher(s)/Loc.	Effective Dates
1.	Kernan	JoAnn	ESC Teacher Assistant/CH	Amy Dahms/CH Zachary Bird/CH	April 1, 2019-June 30, 2019

7. Approval was given to allow students from Hunterdon Central Polytech to observe classes during the 2018-2019 school year, as follows:*

Item	Location	Number of Students	Hours/Days per Week	Dates Observing
1.	RH	3	2 days per week, 2 hours per day	March 21, 2019-June 30, 2019

***Mr. Walker abstained.**

8. Approval was given to amend the January 7, 2019 motion:*

to amend the location and full time equivalency of the following staff member, during the 2018-2019 school year, as follows:

Item	Last Name	First Name	Loc.	Position	FTE	Anticipated Dates
			From/To		From/To	
1.	Rosengarden	Melanie	CH to RFIS/JPC	School Nurse	1.00 FTE to .60 FTE	January 2, 2019-February 1, 2019

to read:

Item	Last Name	First Name	Loc.	Position	FTE	Anticipated Dates
			From/To		From/To	
1.	Rosengarden	Melanie	CH to RFIS/JPC	School Nurse	1.00 FTE to .60 FTE	January 2, 2019-March 29, 2019

***Mr. Walker abstained.**

9. Approval was given to extend the employment of the following leave replacement during the 2018-2019 school year, as follows:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Dates	Salary/Degree/Step	Certification/College
					Extended Date*		
1.	Koye	Lisa	RFIS/ JPC	School Nurse/ Melanie Rosengarden	January 8, 2019- March 1, 2019 March 2, 2019- March 29, 2019*	Sub Per Diem Rate (Days 1-20) \$53,520 (prorated)/ .40 FTE/BA/1	Rutgers University/N.J. Registered Nurse

Aye: Ms. Abbott Ms. Mitcheltree Nay: 0 Abstain: Mr. Walker - #'s 1,3,5,7 & 8
 Ms. Bart Mr. Walker
 Dr. Kenny Mr. Bart
 Ms. Markowski

CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY, AND GRANTS

The next meeting will be March 13, 2019.

All Curriculum items were approved under one motion made by Mr. Walker, seconded by Ms. Abbott.

1. Approval was given to accept the following curriculum, professional development, and/or technology-related donation(s) for the 2018-2019 school year.

Item	Donation	Value	Location	Funding Source
1.	One Book, One School Initiative Speaker Assembly	No Cost	JPC	Aimee Carroll
2.	Refreshments for Alan Gratz Assembly	\$230	JPC	Maschio's
3.	Art Supplies	\$500	RH	Artsonia
4.	Library Book	\$34.98	RH	TCNJ Literacy Practicum Candidates
5.	Library Book	\$16.95	RH	Laurie Wallmark

2. Approval was given of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
1.	Hrabovecky	Gloria	My Generation of Polyglots workshop, Philadelphia, PA	March 15-16, 2019	R,M,L,F,O	\$410
2.	Smith	Shannon	My Generation of Polyglots workshop, Philadelphia, PA	March 15-16, 2019	R,M,L,F,O	\$410
3.	Stines	Kristin	My Generation of Polyglots workshop, Philadelphia, PA	March 15-16, 2019	R,M,L,F,O	\$410
4.	Ziminski	Lori	My Generation of Polyglots workshop, Philadelphia, PA	March 15-16, 2019	R,M,L,F,O	\$410
5.	Barbee	Kathleen	2019 NJSSNA Spring Conference, Princeton, NJ	March 30, 2019	R	\$199
6.	Bradley	Noreen	2019 NJSSNA Spring Conference, Princeton, NJ	March 30, 2019	R	\$199

R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other

3. Approval was given for Robert Hunter School to dispose of the attached list of obsolete library books that are no longer useable and are not required as a trade-in or a replacement purchase.
4. Approval was given to enter into a three-year service agreement with Comcast to provide internet connectivity and wide-area networking for the District at a cost not to exceed \$5,428.71 per month (inclusive of all fees and surcharges) as specified in the attached contract. The project was properly bided through E-rate and is eligible for Category I discount of 40%.

Aye: Ms. Abbott Ms. Mitcheltree Nay: 0 Abstain: 0
 Ms. Bart Mr. Walker
 Dr. Kenny Mr. Bart
 Ms. Markowski

FACILITIES/OPERATIONS/SECURITY

The next meeting will be March 13, 2019.

TRANSPORTATION

The next meeting will be March 4, 2019.

FINANCE

The next meeting will be March 14, 2019.

All Finance items were approved under one motion made by Ms. Abbott, seconded by Ms. Markowski.

1. Approval was given to accept the attached Comprehensive Annual Financial Report of the Flemington-Raritan Regional School District for the fiscal year July 1, 2017 to June 30, 2018, as prepared by Suplee, Clooney & Co. of Westfield, New Jersey, without any recommendations.
2. Approval was given of the attached transfer list from January 22, 2019 to February 18, 2019.
3. Approval was given of the attached bill list for the month of February totaling \$4,050,809.77.

Aye: Ms. Abbott Ms. Mitcheltree Nay: 0 Abstain: 0
 Ms. Bart Mr. Walker
 Dr. Kenny Mr. Bart
 Ms. Markowski

POLICY DEVELOPMENT

The next meeting will be March 12, 2019.

Dr. Kenny requested all policies as soon as possible.

SPECIAL EDUCATION

The next meeting will be March 12, 2019.

All Special Education items were approved under one motion made by Ms. Mitcheltree, seconded by Ms. Abbott.

1. Approval was given to accept homeless student #3620971978.
2. Approval was given to employ the following Hunterdon County ESC Teacher Assistant(s) as Transportation Aides during the 2018-2019 School year, as follows:

Item	Last Name	First Name	Loc.	Purpose
1.	Meiners	Grete	CH	Transportation Aide
2.	Turek	Joanna	CH	Transportation Aide

3. Approval was given for following contractor(s) to conduct Child Study Team evaluations as needed, during the 2018-2019 school year, as follows:

Item	Provider	Maximum Fee Per Evaluation
1.	Neuroscience Associates, M.D., P.A.	\$700

4. Approval was given to amend the January 28, 2019 motion:

to employ the following to provide homebound instruction, as medically necessary, during the 2018-2019 school year at a fee not to exceed \$150 per hour, as follows:

Item	Provider
1.	Professional Education Services, Inc.

to read:

to employ the following to provide homebound instruction, as medically necessary, during the 2018-2019 school year at a fee not to exceed \$30.62 per hour, as follows

Item	Provider
1.	Professional Education Services, Inc.

Aye: Ms. Abbott Ms. Mitcheltree Nay: 0 Abstain: 0
 Ms. Bart Mr. Walker
 Dr. Kenny Mr. Bart
 Ms. Markowski

MISCELLANEOUS (INFORMATION-ACTION ITEMS)

Information Items

The Miscellaneous/Action items were approved under one motion made by Ms. Abbott, seconded by Ms. Bart.

Action Items

1. Approval was given to accept the Harassment, Intimidation & Bullying Investigations presented on the February 11, 2019 Board Agenda, as follows:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
JPC	1/24/19	4	No	Remedial actions outlined in report
CH	Numerous days	1	No	Remedial actions outlined in report

1. Approval was given to adopt the revised 2018-2019 District Calendar, as attached.
2. Approval was given for Donna Morello, handler of the golden retriever therapy dog named "Moon Beam," to work with Reading-Fleming Intermediate School students during scheduled times in the classroom and counseling office setting for the 2018-2019 school year. This dog/handler team are certified, registered and insured by the Bright and Beautiful Therapy Dogs, Inc.

Aye: Ms. Abbott Ms. Mitcheltree Nay: 0 Abstain: 0
 Ms. Bart Mr. Walker
 Dr. Kenny Mr. Bart
 Ms. Markowski

CORRESPONDENCE

Ms. Abbott noted she received 4 pieces of correspondence, one is an invitation for Read Across America, one is from a Boy Scout requesting to interview the Board, one is from a citizen regarding the Sandy Hook promise and one is an invitation for the Reading-Fleming Intermediate School – Art Project-Feeding the Hungry.

OLD BUSINESS

Dr. Kenny thanked Ms. McGann for the morning delay message, it was great hearing students. Ms. McGann thanked Ms. Bruhn for her support in making these calls. Ms. Markowski thanked Ms. Voorhees for being on the panel at the NJSBA meeting. Mr. Walker expressed concern for using contingency days during spring break, when we have snow days. Mr. Walker noted taking these days from break adds stress to the students. Mr. Walker sent calendar suggestions to Ms. Markowski as Chair of Personnel for the Board to consider. Mr. Bart noted there is a coordination of calendar dates for next year. Ms. McGann received comments from parents as well. She thanked everyone for their suggestions. Mr. Bart added that these delays and closings are complicated and noted we need to be cautious. Ms. Bart and Ms. Markowski noted the State called a State of Emergency which adds pressure. Ms. McGann reminded everyone that this is not a unilateral decision. It is a collaborative decision making process. Ms. Markowski reminded the Board that a legislative update was distributed at the last Board Meeting.

NEW BUSINESS

None

CITIZENS ADDRESS THE BOARD

Wendy Kent, handed out SEPAG Flyers to the Board.

On the motion of Ms. Abbott, seconded by Ms. Mitcheltree, the meeting was adjourned at 8:17 p.m. viva voce.

Respectfully Submitted,

Stephanie Voorhees
Business Administrator/Board Secretary

2019 Board Meetings

March 18

April 8

May 6 - Reorganization of the District & Public Hearing & 28

June 10 & 24

July 22

August 26

September 9 & 23

October 14 & 28

November 12 & 25

December 9