

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION

November 9, 2015

EXECUTIVE SESSION – 6:00 P.M. – J.P. CASE ROOM D-111

REGULAR MEETING – 7:00 P.M. – J.P. CASE ROOM B-132

I. Call to Order by the Board President

II. Sunshine Law – Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and agenda has been sent to the Hunterdon County Democrat and The Courier-News, and has been posted and filed with the Flemington Borough Clerk and the Raritan Township Clerk.

III. Roll Call

IV. Sunshine Resolution

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

Personnel/Litigation

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

V. Pledge of Allegiance

VI. District Mission Statement

The Flemington-Raritan Regional Schools provides our students with an exceptional education, empowering them to become problem solvers, collaborators and critical thinkers. The district creates a culture in which students act responsibly and communicate effectively in preparing to become productive citizens in a changing, global society. It is the expectation of the Flemington-Raritan Regional School District that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.

VII. Approval of Minutes – Executive Session – October 26, 2015
Regular Meeting – October 26, 2015

VIII. Citizens Address the Board

This is the portion of our meeting reserved for public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and bylaws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

IX. Superintendent's Report-

1. Special Recognition – The Board of Education recognizes Eagle Scout, Mike Degan, for his efforts in building buddy benches for Francis A. Desmares School. We appreciate his hard work, commitment and contributions to our school district.
2. Elementary World Language Presentation by the World Language Teachers

X. Report of the Standing Committees and Appointments

A. PERSONNEL – Eric Liszt, Chairperson – November 12, 2015

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

Certified Staff – Appointments, Resignations & Leaves of Absence

1. Approval for Mindi **Gilmurray**, Grade 8 Language Arts Teacher at J.P. Case Middle School, to take a medical leave from December 7, 2015 through January 25, 2016.
2. Approval to employ the following staff member to take a maternity leave as follows:

| Item | Last Name | First Name | Loc. | Grade | Leave | Anticipated Date(s) |
|------|-----------|------------|------|-----------------------|----------------------|---------------------------------|
| 1. | Ziminski | Lori | RFIS | World Language/French | Disability Leave | January 19, 2016-March 16, 2016 |
| | | | | | Family Leave/NJ Paid | March 17, 2016-June 30, 2016 |

3. Approval to employ the following leave replacements for the 2015-2016 school year. These candidates are highly-qualified for these positions. Fingerprinting and health exam required.

| Item | Last Name | First Name | Position/ Replacing/Loc. | Dates | Salary/Degree/Step | Certification/College |
|------|---------------|------------|--|-------------------------------------|--------------------|--|
| 1. | Powell | Elaine | Behavioral Disabilities/Lindsay Hayes/RFIS | November 10, 2015-February 19, 2016 | Sub Per Diem | CEAS Students with Disabilities/ CEAS Elementary School Teacher K-6/CEAS Preschool-Grade 3/Kean University |
| | | | | February 22, 2016-June 30, 2016 | \$50,805/BA+15/1 | |
| 2. | Heidersberger | Mary | Grade 8 Language Arts/Mindi Gilmurray/JPC | December 3, 2015-January 8, 2016 | Sub Per Diem | Elementary School Teacher/The College of New Jersey |
| | | | | January 11, 2016-January 26, 2016 | \$49,805/BA/1 | |
| 3. | Gupta | Chandni | Autism/Michelle Pauch/CH | December 1, 2015-March 7, 2016 | Sub Per Diem | Provisional-Elementary School Teacher and Students with Disabilities-/ Rutgers University |
| | | | | March 8, 2016-May 10, 2016 | \$49,805/BA/1 | |

4. Approval to employ the following staff member for the 2015-2016 school year. This candidate will be highly-qualified for this position. Fingerprinting and health exam required.

| Item | Last Name | First Name | Position/Loc. | Dates | Salary/Degree/Step | Certification/College |
|------|------------|------------|--------------------------|-----------------|--------------------|--|
| 1. | Cortelezzi | Peggy | World Language K-4/CH/RH | January 4, 2016 | \$53,955/MA/4 | Teacher of Spanish/Seton Hall University |

5. Approval to accept the resignation of Jean **Lzauskas**, World Language Teacher at Copper Hill and Robert Hunter Schools, effective December 27, 2015.
6. Approval to accept the resignation of Kristen **Cooper**, World Language Teacher at Barley Sheaf and Copper Hill Schools, effective January 4, 2016.
7. Approval to amend the motion of October 26, 2015:

to employ the following staff member for the 2015-2016 school year. This candidate is highly-qualified for this position. Fingerprinting and health exam required.

| Item | Last Name | First Name | Position/Loc. | Dates | Salary/Degree/Step | Certification/College |
|------|-----------|------------|-------------------|-----------------|--------------------|--|
| 1. | Eresman | Jessica | Bilingual/ESL/FAD | January 4, 2016 | \$51,255/BA/5 | Teacher of Spanish, Elementary School Teacher, Preschool Teacher/ College of Saint Elizabeth |

to read:

| Item | Last Name | First Name | Position/Loc. | Dates | Salary/Degree/Step | Certification/College |
|------|-----------|------------|-------------------|-------------------------|--------------------|---|
| 1. | Eresman | Jessica | Bilingual/ESL/FAD | December 1, 2015 | \$51,255/BA/5 | Teacher of Spanish, Elementary School Teacher, Preschool Teacher/ College of Saint Elizabeth |

8. Approval for Marisa **Handren**, Media Specialist at J.P. Case Middle School, to take a medical leave from November 30, 2015 through December 11, 2015.

9. Approval to amend the motion of October 12, 2015:

for the following staff member to take a maternity leave for the 2015-2016 school year as follows:

| Item | Last Name | First Name | Loc. | Grade | Leave | Anticipated Date(s) |
|------|-----------|------------|------|--------------------|----------------------|-----------------------------------|
| a. | Vaccarino | Katie | RH | .5 Resource Center | Disability Leave | November 2, 2015-December 9, 2015 |
| | | | | | Family Leave/NJ Paid | December 10, 2015-March 16, 2016 |
| | | | | | Childcare Leave | March 17, 2016-June 30, 2016 |

to read:

| Item | Last Name | First Name | Loc. | Grade | Leave | Anticipated Date(s) |
|------|-----------|------------|------|--------------------|----------------------|---|
| a. | Vaccarino | Katie | RH | .5 Resource Center | Disability Leave | October 13, 2015- December 2, 2015 |
| | | | | | Family Leave/NJ Paid | December 3, 2015-March 4, 2016 |
| | | | | | Childcare Leave | March 7, 2016 -June 30, 2016 |

10. Approval to amend the motion of June 22, 2015:

for the following staff member to take a maternity leave for the 2015-2016 school year as follows:

| Item | Last Name | First Name | Loc. | Grade | Leave | Anticipated Date(s) |
|------|-----------|------------|------|-------------------------|----------------------|-----------------------------------|
| a. | Stephan | Laura | FAD | Resource Center Teacher | Disability Leave | October 2, 2015-December 1, 2015 |
| | | | | | Family Leave/NJ Paid | December 2, 2015-January 31, 2016 |

to read:

| Item | Last Name | First Name | Loc. | Grade | Leave | Anticipated Date(s) |
|------|-----------|------------|------|-------------------------|----------------------|---|
| a. | Stephan | Laura | FAD | Resource Center Teacher | Disability Leave | October 2, 2015- November 30, 2015 |
| | | | | | Family Leave/NJ Paid | December 1, 2015 -January 31, 2016 |

11. Approval to amend the motion of February 2, 2015:

for the following staff members to take a maternity leave as follows:

| Item | Last Name | First Name | Loc. | Grade | Leave | Anticipated Date(s) |
|------|-----------|------------|------|---------|----------------------|-------------------------------------|
| a. | Hlinka | Jacqueline | FAD | Grade 4 | Disability Leave | May 18, 2015-June 30, 2015 |
| | | | | | Family Leave/NJ Paid | September 1, 2015-November 20, 2015 |

to read:

| Item | Last Name | First Name | Loc. | Grade | Leave | Anticipated Date(s) |
|------|-----------|------------|------|---------|----------------------|---|
| a. | Hlinka | Jacqueline | FAD | Grade 4 | Disability Leave | May 18, 2015-June 30, 2015 |
| | | | | | Family Leave/NJ Paid | September 1, 2015-November 20, 2015 |
| | | | | | Childcare Leave | November 23, 2015-January 29, 2016 |

All Staff – Additional Compensation

12. Approval to employ the following staff members for additional compensation during the 2015-2016 school year.

| Item | Last Name | First Name | Loc. | Purpose | Max. # of Hours | Rate/Stipend |
|------|-----------|------------|------|--------------------------------|-----------------|--------------|
| 1. | Adams | Lisa | FAD | CPR/AED-Cafeteria Aide | 3/hrs. | Hourly |
| 2. | Gordley | Judith | FAD | CPR/AED-Cafeteria Aide | 3/hrs. | Hourly |
| 3. | Larsen | Mary Ann | FAD | CPR/AED-Cafeteria Aide | 3/hrs. | Hourly |
| 4. | Mandal | Mitra | FAD | CPR/AED-Cafeteria Aide | 3/hrs. | Hourly |
| 5. | Nardelli | Kyle | CH | CPR/AED-Cafeteria Aide | 3/hrs. | Hourly |
| 6. | Zacek | Laura | FAD | CPR/AED-Cafeteria Aide | 3/hrs. | Hourly |
| 7. | Smith | Robin | RFIS | Solar Sprint Car | 7.5/hrs. | \$30.62/hr. |
| 8. | Sheaffer | Timothy | RFIS | Substitute Intramurals Advisor | 350 hrs. shared | \$30.62/hr. |

13. Approval to appoint the following mentor for the 2015-2016 school year. Stipend to be \$550 or \$1,000 for alternate route mentoring per year. Prorated as needed.

| Item | Mentor | Mentor's Location | Novice Teacher |
|------|-------------------|-------------------|----------------|
| 1. | Katie Chardoussin | RFIS | Elaine Powell |

Field Placements

14. Approval of the following student teachers for the 2015-2016 school year, pending fingerprinting:

| Item | Candidate/College/Univ. | Cooperating Teacher | Location/Position | Dates |
|------|-------------------------|---------------------|-------------------------|-------------------|
| 1. | Marissa Santiago / TCNJ | Christina Staikos | Copper Hill/Grade 2 | 1/25/16-5/6/16 |
| 2. | Carly Shello/TCNJ | Tracey MacRitchie | Copper Hill/Grade 1 | 1/25/16-5/6/16 |
| 3. | Dana Bianchi/ TCNJ | Anthony Benedetti | Copper Hill/Health & PE | 9/8/15 – 12/15/15 |

Substitutes

15. Approval to employ the following applicant(s) as a Substitute(s) for the 2015-2016 school year pending fingerprinting:

| Item | Last Name | First Name |
|------|-----------|------------|
| 1. | Tackett | William |
| 2. | Gupta | Chandni |
| 3. | Henry | Marybeth |

B. CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY, AND GRANTS – Anna Fallon, Chairperson, Next Meeting – November 19, 2015

1. Approval to employ the following consultant during the 2015-2016 school year.

| Item | Consultant | Location | Purpose | Number of Days | Max. Fee per Day |
|------|----------------------------------|-------------|---------------|----------------|------------------|
| 1. | RVCC Science Education Institute | In District | NGSS Workshop | 1.5 days | \$4,100 |

2. Approval to employ the following staff members, or their alternates, for additional compensation during the 2015- 2016 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

| Item | Last Name | First Name | Loc. | Purpose | Max. # of Hours | Rate |
|------|-----------|------------|------|---|-----------------|-------------|
| 1. | Chalikis | Thea | JPC | Food and Sewing Technology Integration Curriculum Committee | 15 hrs. | \$33.78/hr. |
| 2. | Treonze | Sally | JPC | Food and Sewing Technology Integration Curriculum Committee | 15 hrs. | \$33.78/hr. |
| 3. | DiBetta | Crystal | RH | Leveled Library Title Selection Committee | 5 hrs. | \$33.78/hr. |

| | | | | | | |
|----|-------------|-----------|------|---|-----------------|-------------|
| 4. | Larca | Danielle | CH | Leveled Library Title Selection Committee | 5 hrs. | \$33.78/hr. |
| 5. | Reed | Christine | RFIS | Leveled Library Title Selection Committee | 5 hrs. | \$33.78/hr. |
| 6. | Slomczewski | Greg | BS | Leveled Library Title Selection Committee | 5 hrs. | \$33.78/hr. |
| 7. | Weil | Meredith | FAD | Leveled Library Title Selection Committee | 5 hrs. | \$33.78/hr. |
| 8. | Schultz | Daniel | JPC | Grades 7 & 8 Music Curriculum | 15 hrs. | \$33.78/hr. |
| 9. | Stabile | Kelly | RH | Grades K-5 Mathematics Curriculum | 125 shared hrs. | \$33.78/hr. |

3. Approval to accept the following curriculum, professional development, and/or technology-related donations.

| Item | Donation | Value | Location | Funding Source |
|------|---|----------|----------|----------------|
| 1. | Who's Who at the Zoo Assembly | \$475.00 | BS | PTO |
| 2. | KollerCraft Repitit Flat-Backed Reptile Habitat, 5 Gallon | \$37.00 | FAD | PTO |
| 3. | LearnToLearn Core Set and Curriculum Lego Set | \$99.95 | FAD | LEGO Corp. |

4. Approval of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

| Item | Last Name | First Name | Workshop/ Conference | Dates | Includes (see below) | Max. Amount |
|--|-----------|------------|---|-------------------|----------------------|-------------|
| 1. | Abrams | Karen | Woodcock Johnson IV – Tests for Achievement | November 16, 2015 | R | \$235 |
| R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other | | | | | | |

5. Approval to adopt the following curriculum as attached.

| Item | Program |
|------|---|
| 1. | Grades 7-8 Gifted Stretch Curriculum |
| 2. | Grades 7-8 Language Arts Literacy Passages Curriculum |
| 3. | Grade 1 Word Study Curriculum |
| 4. | Kindergarten Language Arts Literacy |
| 5. | Grades 5-6 Language Arts Literacy Curriculum |
| 6. | Grade 5 Social Studies Curriculum |
| 7. | Grades 1-4 Language Arts Literacy Curriculum |

6. Approval to submit to the New Jersey Department of Education the QSAC Annual Statement of Assurance for the 2015-2016 school year, as attached.

C. FACILITIES/OPERATIONS - Sandra Borucki, Chairperson, Next Meeting – TBD

1. Approval of the following resolution:

Submission of the Comprehensive Maintenance Plan

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Flemington-Raritan Regional School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Flemington-Raritan Regional Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Flemington-Raritan Regional School District to the Hunterdon County Superintendent of Schools in compliance with Department of Education requirements.

D. TRANSPORTATION – Laurie Markowski, Chairperson, Next Meeting – November 11, 2015

1. Approval for the Revised Sidebar Agreement between Hunterdon Central Regional High School Board of Education /Flemington-Raritan Regional Board of Education and the Hunterdon Central Bus Drivers Association/NJEA/NEA, as attached.

E. FINANCE - Bruce Davidson, Chairperson, Next Meeting – November 18, 2015

1. Approval to accept the following donations during the 2015-2016 school year:

| Donor | School | Purpose | Date | Amount |
|------------|--------|--|----------|------------|
| 3M Company | BS | Post it notes, tape, hooks, classroom products | 10/31/15 | \$2,000.00 |
| FAD PTO | FAD | Black Wall Mount Steel File Holder Organizer | 10/27/15 | \$ 28.75 |
| FAD PTO | FAD | Blue Double Raffle Ticket Roll 2000 | 10/27/15 | \$ 45.00 |

F. POLICY DEVELOPMENT – Laurie Markowski, Chairperson, Next Meeting – November 10, 2015

**G. MISCELLANEOUS/RELATED SERVICES – Eric Liszt, Chairperson (Special Services),
Next Meeting – November 12, 2015**

Information Items

1. Harassment, Intimidation & Bullying Investigations for the 2015-2016 school year:

| School | Date of Incident | Report # | Classified HIB (Y/N) | Additional Action Taken |
|--------------|-------------------------------------|----------|----------------------|--------------------------------------|
| Barley Sheaf | Unknown Date of Initial referral | 1 | N | Remedial measures outlined in report |

2. Drills to date for the 2015-2016 School Year:

| Month | Fire Drills | | | | | |
|-----------|-------------|-------|-------|-------|-------|-------|
| | BS | CH | FAD | JPC | RFIS | RH |
| September | 9/9 | 9/8 | 9/11 | 9/9 | 9/3 | 9/15 |
| October | 10/7 | 10/7 | 10/23 | 10/20 | 10/22 | 10/16 |
| Month | Security | | | | | |
| | BS | CH | FAD | JPC | RFIS | RH |
| September | 9/22 | 9/17 | 9/16 | 9/17 | 9/15 | 9/22 |
| October | 10/22 | 10/23 | 10/27 | 10/15 | 10/8 | 10/23 |

Action Items

1. Approval to adopt the attached schedule of Board of Education meetings and Reorganizational meetings January - December 2016.
2. Approval to adopt Board Goals for the 2015-2016 school year, as attached.
3. Approval for Jasmine **Elkafrawi**, Rutgers's University Doctoral student in Physical Therapy to observe district PTs on Wednesdays from November 16 through February 2016.

XI. Correspondence

XII. Old Business

XIII. New Business

XIV. Citizens Address the Board

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XVI. Adjourn

2015 Board Meetings

November 23

December 14