

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION
BOARD REORGANIZATION/REGULAR MEETING
January 4, 2024
MINUTES

The In-Person Regular Meeting of the Flemington-Raritan Regional Board of Education was called to order in conformance with the “Sunshine Law” by the Board Secretary, Ms. Tanya Dawson at 7:00 p.m.

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location and, to the extent known, the agenda of this meeting on December 7, 2023 to the Hunterdon County Democrat and The Courier-News. Copies of the notice also have been placed in the Board Office and in each of the district schools, posted on the District website and filed with Flemington Borough Clerk and the Raritan Township Clerk.

Ms. Dawson presented the November 2023 election results, Ms. Jaclyn Arce, Mr. Ryan Birkenstock and Dr. William Bentley each elected for a 3 year term representing Raritan Township.

Ms. Dawson issued the Oath of Office to new Board members, Ms. Arce, Mr. Birkenstock and Dr. Bentley.

Ms. Dawson took Roll Call

Members Present

Jaclyn Arce
William Bentley
Ryan Birkenstock
Lilian Colpas
Gina Criscitiello
Michelle Hurley
Tiffany Jarrett
Laurie Markowski

Members Absent

Members Excused

Attorney Present

Jonathan Busch

Ms. Dawson advised that in accordance with Board Policy 0135 and 0152, the following Board member submitted a letter of intent to the Board Secretary by December 21st for the position of Board President: Ms. Hurley. The letter of intent was shared with the full Board and copies were included in board packets. Ms. Dawson invited Ms. Hurley to read her letter aloud.

Dear Board members,

I am asking for your consideration to serve as Board President in 2024. I am supplying the information outlined in Policy 0135 to be nominated for election at the January 4th organization meeting.

Name, Municipality: Michelle Hurley, representing Raritan Township

Committee Experience: I have formally served on the Curriculum, Finance, Facilities/Operations, and Transportation committees over the past year. I served as chair of the Finance committee.

Goals for Leadership: My goals for leadership are as follows:

1) Plan and Implement Professional Development: I plan to help ensure our Board is using best practices and developing our members’ knowledge of the role by inviting in our NJSBA rep to provide professional development.

2) Develop committee descriptions and expectations: I would like to use our annual calendar to delineate which committees are responsible for which items of the district, helping the Board to provide effective oversight. I would also like to create committee descriptions.

3) Improve Communication between the Superintendent and the Board: I would like to foster an environment of continued collaboration between the Superintendent and the Board to help achieve the district goals.

Community Involvement: I have made connections with many members of the community due to my family’s involvement in sports leagues and my volunteer work. I believe I have demonstrated my leadership skills, organization, and ability to serve as Board President. I have built working relationships with each and every member and hope to maintain a board where all members feel their voices are heard and respected.

I thank you for your consideration and look forward to working with everyone this year!

Sincerely, Michelle Hurley

Ms. Dawson declared the nominations for Board President open.

Ms. Arce nominated Ms. Hurley for Board President.

Ms. Dawson requested each board member's vote via paper ballot and read the votes aloud for President:

Dr. Bentley, vote for Hurley

Ms. Colpas, vote for Hurley

Ms. Jarrett, vote for Hurley

Ms. Arce, vote for Hurley

Ms. Hurley, vote for Criscitiello

Ms. Criscitiello, vote for Hurley

Ms. Markowski, vote for Hurley

Mr. Birkenstock, vote for Hurley

Ms. Dawson declared Ms. Hurley the Board President with a vote of 7-0.

Ms. Dawson advised that in accordance with Board Policy 0135 and 0152, the following Board member submitted a letter of intent to the Board Secretary by December 21st for the position of Board Vice President: Ms. Arce. The letter of intent was shared with the full Board and copies were included in board packets. Ms. Dawson invited Ms. Arce to read her letter aloud.

This letter serves as my official notice of candidacy for vice president of the board in 2024. All information per policy 0135 is included. Please contact me if you have any questions.

Jaclyn Arce - Raritan Township, NJ

Position Seeking: Vice President

Committee Positions: Instruction & Program-chair, Policy, Personnel, and Joint Transportation

Goals:

1) Promote collaboration and teamwork, valuing each member's contribution. By prioritizing respectful conversations and thoughtfully evaluating diverse perspectives, we can ensure that our decisions are not only informed but also reflect the needs and concerns of all stakeholders in our district.

2) Build on progress in streamlining committee and board structures. Embracing a growth mindset, let's reflect on both our achievements and remaining challenges in fostering an ideal board environment. By identifying areas of strength and opportunity, we can refine our approach and unlock even greater collaboration and mutual respect.

3) Cultivate a culture of collaboration through clear communication. By creating clear, two-way communication channels that encourage parents and community members to be active partners in shaping the district's future.

Community Involvement: My role as a standing board member, particularly the honor of serving as Vice President this past year, has been incredibly rewarding. Witnessing this board's accomplishments and our unwavering dedication to the district, reinforces my passion for this community and motivates me to continue making a difference. Thank you for taking my application into consideration.

Jaclyn Arce

Ms. Dawson declared the nominations for Board Vice President open.

Ms. Criscitiello nominated Ms. Arce for Board Vice President.

Ms. Dawson requested each board member's vote via paper ballot and read the votes aloud for Vice President:

Ms. Colpas, vote for Arce

Mr. Birkenstock, vote for Arce

Ms. Arce, vote for Arce

Ms. Jarrett, vote for Arce

Ms. Hurley, vote for Arce

Ms. Markowski, vote for Arce

Dr. Bentley, vote for Arce

Ms. Criscitiello, vote for Arce

Ms. Dawson declared Ms. Arce the Board Vice President with a vote of 8-0.

Mr. Birkenstock read the District Mission Statement.

District Mission Statement

As a Community of One, WE:

Foster social, emotional, and academic growth within a connected learning community
Respect, honor and embrace diverse family and community values by building collaborative partnerships
Strengthen opportunities that nurture creative and critical thinkers
Develop and inspire personal excellence.

Every Student - Every Day - Every Opportunity

Ms. Hurley asked for a motion to affirm the New Jersey School Board Association Code of Ethics.

On the motion by Ms. Markowski, Seconded by Ms. Criscitiello the New Jersey School Board Association Code of Ethics was affirmed viva voce.

Ms. Hurley invited Mr. Jonathan Busch from Busch Law Group to share a few words on ethics. Mr. Busch provided examples of possible ethics violations and offered advice on how to avoid conflicts with regards to personal and financial interests, social media and separating the role of a Board member from other roles such as that of a parent.

Ms. Hurley asked for a motion to authorize, if necessary, the past Board President to sign all legal documents, payrolls and warrants until signatures can be obtained and processed.

Motion by Ms. Arce, seconded by Ms. Criscitiello

Aye: Ms. Arce Dr. Bentley Mr. Birkenstock Ms. Colpas	Ms. Criscitiello Ms. Hurley Ms. Jarrett Ms. Markowski	Nay: 0	Abstain:
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Ms. Hurley read the following resolution in to the record:

WHEREAS, The New Jersey School Boards Association has declared January 2024 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Flemington-Raritan Board of Education is one of more than 581 local boards of education in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Flemington-Raritan Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the Flemington-Raritan Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2024 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Flemington-Raritan Board of Education urges all New Jersey citizens to work with their local boards of education and public school staff toward the advancement of our children's education.

On the motion by Ms. Criscitiello, Seconded by Ms. Markowski, the aforementioned resolution was affirmed viva voce.

On the motion of Ms. Criscitiello, seconded by Mr. Birkenstock, the Board adopted the following resolution as amended to meet in Executive Session at 7:41 p.m. viva voce.

Sunshine Resolution

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the Flemington-Raritan School District Board of Education that it is necessary to meet in executive session to discuss certain items involving:

- ✓ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: HIB
- Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- Matters concerning negotiations, and specifically: _____
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- ✓ Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: Litigation
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: _____
- ✓ Matters involving quasi-judicial deliberations, and specifically: Legal Contract

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board ~~will~~/~~will not~~ return to open session to conduct business at the conclusion of the executive session.

The Board returned to public session at 9:50 p.m.

SUPERINTENDENT'S REPORT

Superintendent's Report - Preschool Expansion for Flemington-Raritan Regional School District
Dr. Kari McGann, Dr. Danielle Hamblin, and Ms. Tanya Dawson

Dr. McGann, Dr. Hamblin and Ms. Dawson presented information on Preschool Expansion. They spoke about the benefits of high quality preschool, the history of preschool expansion funding, how preschool expansion ties into the strategic goals, the current preschool program and the five year plan, curriculum, registration and the lottery system for next school year. In addition, information was shared on the preschool budget, how the funding was awarded, the breakdown of costs and the details of new staff hires. The full presentation can be found on the District website. Board members asked questions about special education costs, transportation costs and how the students are assigned to a preschool classroom.

Approval of Minutes – Executive Session – December 11, 2023
Regular Meeting - December 11, 2023

Ms. Hurley asked for any corrections, additions or deletions to the minutes. Hearing none, Ms. Hurley announced that the meeting minutes were approved as written.

Citizens Address the Board - The public is invited to respectfully share their concerns, comments, and suggestions according to the Board's policy and by-laws. Please be aware that this portion is your opportunity to comment on items of concern regarding the agenda only. The second public comment is for comment on any issue. Each speaker will have 3 minutes and the total session will be 30 minutes. The public is requested to sign the register and to state their name, municipality of residence, and group affiliation, if applicable. While all comments will be considered, Board Members will not respond to speakers at this time.

Ms. Hurley set the session to 30 minutes with 3 minutes for each person.

None.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

PERSONNEL

Personnel Item(s) 1-12 were approved under one motion made by Ms. Criscitiello, seconded by Ms. Markowski with an amendment to Item 4.1, location CH and Item 4.2, location CH & RH.

Aye:	Ms. Arce	Ms. Criscitiello	Nay: 0	Abstain:
	Dr. Bentley	Ms. Hurley		
	Mr. Birkenstock	Ms. Jarrett		
	Ms. Colpas	Ms. Markowski		

Certified Staff – Appointments, Resignations & Leaves of Absence

- Approval was given to accept the resignation of the following staff member(s) for the 2023-2024 school year as follows:

Item	Last Name	First Name	Loc.	Position	Purpose	Effective Date
1.	Buccigrossi	Marianne	FAD	Reading Recovery	Retirement	June 30, 2024
2.	Doty	Kristine	RFIS/JPC	Technical Integration Specialist	Resignation	February 9, 2024

- Approval was given for district staff member(s) to take a leave of absence or amend their leave during the 2023-2024 school year.
- Approval was given to update the salaries of the following staff member(s) for advancement on the 2023-2024 Teachers Salary Guide, effective January 1, 2024, as follows:

Item	Last Name	First Name	Loc./ Position	From: Salary/Degree/Step	To: Salary/Degree/Step
1.	Maslankowski	Lisa	CH / School Nurse	\$65,865 / BA / 7	\$66,990 (prorated) / BA+15 / 7
2.	Whalen	Kathleen	RH / Grade 2	\$62,090 / BA / 5	\$63,215 (prorated) / BA+15 / 5

4. Approval was given to employ the following staff member(s) for the 2023-2024 school year, pending certification, fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Loc.	Position	Salary/Degree/Step	Effective Dates	Certification /College
1.	Ditchey	Andrea	CH	Preschool Relief Teacher	\$64,615 (prorated) / MA/3	January 12, 2024 - June 30, 2024	Elementary School Teacher/Montclair State University, Indiana University of Pennsylvania, Keystone College
2.	Palumbo	Koryn	CH & RH	Preschool Relief Teacher	\$61,665 (prorated) / BA+15/1	January 16, 2024 - June 30, 2024	Teacher of Preschool - Grade 3 (CE) / Montclair State University, Rutgers University, Raritan Valley Community College

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

5. Approval was given to accept the resignation of the following staff member(s) for the 2023-2024 school year as follows:

Item	Last Name	First Name	Loc.	Position	Purpose	Effective Date
1.	Destefano	Victoria	RH	Teacher Assistant	Resignation	January 12, 2024
2.	O'Connor	Marianne	CH	Teacher Assistant	Resignation	January 12, 2024

6. Approval was given to rescind the December 11, 2023, offer of employment to Jordan McChesney, Teacher Assistant Leave Replacement at Barley Sheaf.
7. Approval was given to amend the November 13, 2023 motion:

to employ the following leave replacement(s) for the 2023-2024 school year, pending, fingerprints, background check, and health exam, as follows:

Item	Last Name	First Name	Loc.	Position/Replacing	Salary/Step	Effective Date	Certification/New/ Replacement
1.	Juel	Caroline	JPC	School Secretary / Christine Pollack	\$61,774 (prorated)/1	November 14, 2023 - January 8, 2024	Teacher of Art (CEAS) / Minnesota State University

to read:

Item	Last Name	First Name	Loc.	Position/Replacing	Salary/Step	Effective Date	Certification/New/ Replacement
1.	Juel	Caroline	JPC	School Secretary / Christine Pollack	\$61,774 (prorated)/1	November 14, 2023 - December 13, 2023	Teacher of Art (CEAS) / Minnesota State University

8. Approval was given to confirm the employment of the following Teacher Assistants for the 2023-2024 school year, pending fingerprints, background check, and health exam, as follows:

Item	Last Name	First Name	Loc.	Salary/Step	Effective Dates	Certification/New/ Replacement
1.	McCarthy	Rachel	RH	\$24,843 (prorated) / 1	January 8, 2024 - June 30, 2024	Preschool through Grade 3(CE pending) Art (CE pending) / New
2.	Palma	Luana	CH	\$24,843 (prorated) / 1	January 5, 2024 - June 30, 2024	Replacement
3.	Lally	Daniella	BS	\$24,843 (prorated) / 1	January 8, 2024 - June 30, 2024	Replacement

***Salary will be adjusted to include an additional \$500 (based on FTE) for holding a teaching or substitute certification.**

All Staff – Additional Compensation

9. Approval was given to confirm the employment of the following staff member(s) for extra compensation during the 2023-2024 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max # of Hours	Rate
1.	Bobrin	Carly	JPC	Basketball Clock/Supervision	15 Hours	\$36.00/hr
2.	Follansbee	Carolyn	JPC	Chaperone - Jazz Band Concert	2.5 Hours	Hourly Rate
3.	Plichta	Kathleen	JPC	Chaperone - Vocal Concert	2.5 Hours	Hourly Rate
4.	Creighton	Kimberly	JPC	Class Coverage - 12/8/23	31 Minutes	\$36.00/hr
5.	Genito	Michelle	JPC	Class Coverage - 12/8/23	30 Minutes	\$36.00/hr
6.	Hlavsa-Suk	Dawn	JPC	Class Coverage - 12/8/23	31 Minutes	\$36.00/hr
7.	Maguire	Anna	JPC	Class Coverage - 12/8/23	31 Minutes	\$36.00/hr
8.	Miller	Jennifer	JPC	Class Coverage - 12/8/23	30 Minutes	\$36.00/hr
9.	Connelly	Kathleen	JPC	Class Coverage - 12/11/23	40 Minutes	\$36.00/hr
10.	Hand	Gina	JPC	Class Coverage - 12/11/23	40 Minutes	\$36.00/hr
11.	Hatke	Osmond	JPC	Class Coverage - 12/11/23	40 Minutes	\$36.00/hr
12.	Krukowski	Megan	JPC	Class Coverage - 12/11/23	40 Minutes	\$36.00/hr
13.	Membreno	Ada	JPC	Class Coverage - 12/11/23	40 Minutes	\$36.00/hr
14.	Miller	Jennifer	JPC	Class Coverage - 12/11/23	40 Minutes	\$36.00/hr
15.	Piro	Catherine	JPC	Class Coverage - 12/11/23	40 Minutes	\$36.00/hr
16.	Pirog	Michelle	JPC	Class Coverage - 12/11/23	40 Minutes	\$36.00/hr
17.	Soltis	Amy	JPC	Class Coverage - 12/11/23	40 Minutes	\$36.00/hr
18.	Sorrentino	Giorgianna	JPC	Class Coverage - 12/11/23	40 Minutes	\$36.00/hr
19.	Bianco	Julie	JPC	Class Coverage - 12/12/23	40 Minutes	\$36.00/hr
20.	Boelhouver	Peter	JPC	Class Coverage - 12/12/23	40 Minutes	\$36.00/hr
21.	Butler	Jacquelyn	JPC	Class Coverage - 12/12/23	40 Minutes	\$36.00/hr
22.	Creighton	Kimberly	JPC	Class Coverage - 12/12/23	40 Minutes	\$36.00/hr
23.	Decker	Joshua	JPC	Class Coverage - 12/12/23	40 Minutes	\$36.00/hr
24.	Gardener	Elizabeth	JPC	Class Coverage - 12/12/23	40 Minutes	\$36.00/hr
25.	Handren	Marisa	JPC	Class Coverage - 12/12/23	40 Minutes	\$36.00/hr
26.	Healey	Kimberly	JPC	Class Coverage - 12/12/23	40 Minutes	\$36.00/hr
27.	Maguire	Anna	JPC	Class Coverage - 12/12/23	40 Minutes	\$36.00/hr
28.	Marsigliano	Amy	JPC	Class Coverage - 12/12/23	40 Minutes	\$36.00/hr
29.	Membreno	Ada	JPC	Class Coverage - 12/12/23	40 Minutes	\$36.00/hr
30.	Pirog	Michelle	JPC	Class Coverage - 12/12/23	40 Minutes	\$36.00/hr
31.	Roll	Jeanne	JPC	Class Coverage - 12/12/23	40 Minutes	\$36.00/hr
32.	Creighton	Kimberly	JPC	Class Coverage - 12/13/23	40 Minutes	\$36.00/hr
33.	Decker	Joshua	JPC	Class Coverage - 12/13/23	40 Minutes	\$36.00/hr
34.	Graham	Sean	JPC	Class Coverage - 12/13/23	40 Minutes	\$36.00/hr
35.	Healey	Kimberly	JPC	Class Coverage - 12/13/23	40 Minutes	\$36.00/hr
36.	Miller	Jennifer	JPC	Class Coverage - 12/12/23	40 Minutes	\$36.00/hr
37.	Piro	Catherine	JPC	Class Coverage - 12/13/23	40 Minutes	\$36.00/hr
38.	Sladky	Samantha	JPC	Class Coverage - 12/13/23	40 Minutes	\$36.00/hr
39.	Wagner	Lauren	JPC	Class Coverage - 12/13/23	40 Minutes	\$36.00/hr
40.	Connelly	Kathleen	JPC	Class Coverage - 12/14/23	40 Minutes	\$36.00/hr
41.	Creighton	Kimberly	JPC	Class Coverage - 12/14/23	40 Minutes	\$36.00/hr
42.	Hatke	Osmond	JPC	Class Coverage - 12/14/23	40 Minutes	\$36.00/hr
43.	Healey	Kimberly	JPC	Class Coverage - 12/14/23	40 Minutes	\$36.00/hr
44.	Miller	Jennifer	JPC	Class Coverage - 12/14/23	40 Minutes	\$36.00/hr
45.	Pirog	Michelle	JPC	Class Coverage - 12/14/23	40 Minutes	\$36.00/hr
46.	Sladky	Samantha	JPC	Class Coverage - 12/14/23	40 Minutes	\$36.00/hr

47.	Decker	Joshua	JPC	Class Coverage - 12/15/23	40 Minutes	\$36.00/hr
48.	Horowitz	Steven	JPC	Class Coverage - 12/15/23	40 Minutes	\$36.00/hr
49.	Kircher	Jennifer	JPC	Class Coverage - 12/15/23	40 Minutes	\$36.00/hr
50.	McAnlis	Melissa	JPC	Class Coverage - 12/15/23	40 Minutes	\$36.00/hr
51.	Miller	Jennifer	JPC	Class Coverage - 12/15/23	40 Minutes	\$36.00/hr
52.	Nagy	Rosemary	JPC	Class Coverage - 12/15/23	40 Minutes	\$36.00/hr
53.	Pirog	Michelle	JPC	Class Coverage - 12/15/23	40 Minutes	\$36.00/hr
54.	Plichta	David	JPC	Class Coverage - 12/15/23	40 Minutes	\$36.00/hr
55.	Soltis	Amy	JPC	Class Coverage - 12/15/23	40 Minutes	\$36.00/hr
56.	Creighton	Kimberly	JPC	Class Coverage - 12/19/23	40 Minutes	\$36.00/hr
57.	Gilmurray	Mindi	JPC	Class Coverage - 12/19/23	40 Minutes	\$36.00/hr
58.	Miller	Jennifer	JPC	Class Coverage - 12/19/23	40 Minutes	\$36.00/hr
59.	Sladky	Samantha	JPC	Class Coverage - 12/19/23	40 Minutes	\$36.00/hr
60.	Boelhouwer	Peter	JPC	Class Coverage - 12/20/23	40 Minutes	\$36.00/hr
61.	Creighton	Kimberly	JPC	Class Coverage - 12/20/23	40 Minutes	\$36.00/hr
62.	Hlavsa-Suk	Dawn	JPC	Class Coverage - 12/20/23	40 Minutes	\$36.00/hr
63.	Ruppel	Ann	JPC	Class Coverage - 12/20/23	40 Minutes	\$36.00/hr
64.	Vita	Matthew	JPC	Class Coverage - 12/20/23	40 Minutes	\$36.00/hr
65.	Kucharski	Amy	RFIS	Class Coverage - 11/2/23	40 Minutes	\$36.00/hr
66.	Smith	Elizabeth	RFIS	Class Coverage - 11/29/23	40 Minutes	\$36.00/hr.
67.	Ibach	Benjamin	RFIS	Class Coverage - 12/13/23	40 Minutes	\$36.00/hr
68.	Kucharski	Amy	RFIS	Class Coverage - 12/14/23	40 Minutes	\$36.00/hr
69.	Sullivan	Susan	RFIS	Class Coverage - 12/15/23	40 Minutes	\$36.00/hr
70.	Kucharski	Amy	RFIS	*Morning Basketball League Advisor	7.5 Hours	\$36.00/hr.
71.	Finch	Katherine	RFIS	*Morning Basketball League Advisor	7.5 Hours	\$36.00/hr.
72.	Jones	Kevin	CH	Bus Duty	120 Shared Hours	\$36.00/hr.
73.	Spearman	Beth	CH			
74.	Skove	Reparata	CH			

*Club advisor salaries are funded by student activity fees.

10. Approval was given to appoint the following staff member(s) as Supplemental Transportation Aide(s) outside of contracted hours during the 2023-2024 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Effective Dates
1.	Jacobus	Janet	RFIS	Teacher Assistant	Contracted Hourly Rate
2.	Perone	Joanne	RH	Teacher Assistant	Contracted Hourly Rate

11. Approval was given to confirm the employment of the following applicant(s) as substitute(s) pending fingerprints, background check, and health exam during the 2023-2024 school year, as follows:

Item	Last Name	First Name
1.	Javier	Katherine
2.	Thoden	Kimberly

12. Approval was given to appoint the following mentor(s) for the 2023-2024 school year as follows:

Mentee				Mentor			
Item	Last Name	First Name	Loc	Last Name	First Name	Loc.	Stipend
1.	Buttgereit	Erin	JPC	Vita	Matthew	JPC	\$550*

*Individuals may receive prorated rates based on actual time in service.

INSTRUCTION AND PROGRAM

Instruction and Program Item 1 was approved under one motion made by Ms. Arce, seconded by Ms. Criscitiello

Dr. McGann provided further details on the tutoring grant and the manner in which it is being offered to students.

Aye: Ms. Arce Dr. Bentley Mr. Birkenstock Ms. Colpas	Ms. Criscitiello Ms. Hurley Ms. Jarrett Ms. Markowski	Nay: 0 Abstain:
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1. Approval was given to accept the 2023-2024 New Jersey Learning Acceleration Program: High-Impact Tutoring Grant funds.

Title	Description	Amount
High-Impact Tutoring Grant	To provide high-dosage, intensive tutoring by focusing on high-impact tutoring interventions for students disproportionately affected by the pandemic.	\$306,000

OPERATIONS

Operations Item 1 was approved under one motion made by Ms. Hurley, seconded by Dr. Bentley

Aye: Ms. Arce Dr. Bentley Mr. Birkenstock Ms. Colpas	Ms. Criscitiello Ms. Hurley Ms. Jarrett Ms. Markowski	Nay: 0 Abstain:
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1. Approval was given to award the legal RFP to Busch Law as the Attorney of Record, to provide General, Labor, Special Education and Personnel Counsel at an hourly rate of \$170, at an amount not to exceed \$100,000.

TRANSPORTATION

No Report

POLICY

Ms. Colpas shared an update on the Policy Committee which last met on Tuesday, December 19th, 2023 and recommends the following policies to adopt:

Policy 8500 - Food Services

Policy 8507 - BREAKFAST OFFER VERSUS SERVE

Policy 8508 - LUNCH OFFER VERSUS SERVE

We recommend to abolish:

Policy 8540 - SCHOOL NUTRITION PROGRAMS

Policy 8550 - MEAL CHARGES/OUTSTANDING FOOD SERVICES BILL

We reviewed Policy and Regulation 7510 and recommend revising the policy to remove language relating to facilities use. We recommend revising the regulation to reflect the current fees paid to custodians and technicians. We recommend revising Regulation 2312 to decrease class sizes at the elementary level and to add a target class size. We reviewed the Strauss Esmay audit and specifically the policies that are currently missing. We do not yet have a schedule for 2024 Policy Committee meetings.

Policy Item(s) 1-3 were approved under one motion made by Ms. Colpas, seconded by Ms. Criscitiello

Aye: Ms. Arce Dr. Bentley Mr. Birkenstock Ms. Colpas	Ms. Criscitiello Ms. Hurley Ms. Jarrett Ms. Markowski	Nay: 0 Abstain:
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1. Approval was given to present the following new policy for 1st reading:
 1. P 8508 - Lunch Offer Versus Serve (OVS) (M)
2. Approval was given to adopt the following revised policies and regulations:
 1. R 2312 - Class Size
 2. P 7510 - Use of School Facilities
 3. R 7510.1 - Classification and Facility Use Fee Schedule
 4. P 8500 - Food Services (M)
 5. P 8507 - Breakfast Offer Versus Serve (OVS) (M)
3. Approval was given to abolish the following policies:
 1. P 8540 - School Nutrition Programs (M)
 2. P 8550 - Meal Charges/Outstanding Food Service Bill (M)

MISCELLANEOUS (INFORMATION-ACTION)

Ms. Hurley motioned to amend Action Item #1, report for JPC #1 to change HIB from yes to no and to add to additional action taken “and further direction provided by the Board to the Superintendent for additional action”

Ms. Hurley further motioned to amend Action Item #2 to change March 28th to March 27th on the 2024 Board calendar, motion seconded by Mr. Birkenstock. Motion carried.

Aye: Ms. Arce Dr. Bentley Mr. Birkenstock Ms. Colpas	Ms. Criscitiello Ms. Hurley Ms. Jarrett Ms. Markowski	Nay: 0	Abstain:
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Miscellaneous Item(s) 1-2 were approved as amended under motion made by Ms. Hurley, seconded by Ms. Criscitiello.

Aye: Ms. Arce Dr. Bentley* Mr. Birkenstock* Ms. Colpas*	Ms. Criscitiello Ms. Hurley Ms. Jarrett Ms. Markowski	Nay: 0	Abstain: Dr. Bentley** Mr. Birkenstock** Ms. Colpas**
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*Yes to item 1, JPC #1 and item 2

**Abstained to Item 1, BS #1, FAD #1 & RFIS #3

Information

1. Suspensions for the month of December 2023:

School	Infraction	Duration
JPC	Inappropriate language towards another student	1 Day
JPC	Inappropriate physical contact and insubordination	1 Day
JPC	Inappropriate language towards a staff member	1 Day
JPC	Assault on another student	2 Days
JPC	Inappropriate physical contact with another student	1 Day
JPC	Fighting with another student	1 Day
JPC	Fighting with another student	1 Day
JPC	Destruction of District property	1 Day
JPC	Disruptive and unsafe behavior	2 Days
JPC	Assault	3 Days
JPC	Assault	3 Days
RFIS	Assault	1 Day

2. Harassment, Intimidation, and Bullying Investigation(s) for the 2023-2024 school year:

School	Date of Incident	Report #	HIB (Y/N)	Additional Action Taken
RFIS	December 8, 2023	RFIS#4	No	Remedial actions outlined in report.
FAD	December 12-13, 2023	FAD#2	No	Remedial actions outlined in report.

3. Drill(s) to date for the 2023-2024 School Year:

Month	Fire Drills					
	BS	CH	FAD	RH	RFIS	JPC
September	9/14	9/15	9/14	9/12	9/14	9/8
October	10/5	10/23	10/13	10/6	10/19	10/19
November	11/3	11/13	11/6	11/16	11/15	11/14
December	12/13	12/22	12/11	12/12	12/4	12/4
Month	Security Drills					
	BS	CH	FAD	RH	RFIS	JPC
September	9/20	9/23	9/20	9/20	9/11	9/13
October	10/19	10/26	10/19	10/12	10/11	10/26
November	11/13	11/20	11/14	11/17	11/3	11/20
December	12/15	12/19	12/15	12/6	12/14	12/14

Action Items

1. Approval was given to accept the following Harassment, Intimidation, and Bullying Investigation(s) presented on the December 11, 2023 Board agenda, as follows

School	Date of Incident	Report #	HIB (Y/N)	Additional Action Taken
BS	November 3, 2023	BS #1	Yes	Remedial actions are outlined in the report.
FAD	November 17, 2023	FAD #1	No	Remedial actions are outlined in the report.
JPC	November 2, 2023	JPC #1	No	Remedial actions are outlined in the report, and further direction provided by the Board to the Superintendent for additional action.
RFIS	October 2-November 13, 2023	RFIS#3	Yes	Remedial actions are outlined in the report.

2. Approval was given of the 2024 Board Calendar.

CORRESPONDENCE

Ms. Arce reported that correspondence was received regarding preschool.

OLD BUSINESS

Ms. Hurley advised that Board norms were recently revised and while new members have already received them in their orientation packets, updated Board norms were being provided tonight to returning Board members. Ms. Hurley asked if any Board members had objections to sharing them with other school boards to which there were no objections. Finally, Ms. Hurley noted that certain dates on the 2024 Board calendar conflicted with County School Board meetings therefore some adjustments were made to avoid the conflicts.

NEW BUSINESS

Ms. Hurley asked all Board members to email her with availability and requests/preferences for committees so that meetings could be scheduled in the near future. Ms. Dawson also noted that she would be sharing the resumes of potential Board candidates for the vacant Flemington Borough seat with the full Board the following day. A brief discussion took place regarding interviewing potential candidates in public vs. closed session, the consensus of the Board was to interview them in public session.

CITIZENS ADDRESS THE BOARD

Citizens Address the Board - The public is invited to respectfully share their concerns, comments, and suggestions according to the Board's policy and by-laws. Each speaker will have 3 minutes, and the total session will be 30 minutes. The public is requested to sign the register and to state their name, municipality of residence, and group affiliation, if applicable. While all comments will be considered, Board Members will not respond to speakers at this time.

Ms. Hurley set the session to 30 minutes with 3 minutes for each person.

None.

On the motion of Dr. Bentley seconded by Ms. Arce the meeting was adjourned at 11:17 p.m. viva voce.

Respectfully submitted,

Ms. Tanya Dawson
Business Administrator/Board Secretary