

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION

January 27, 2020

EXECUTIVE SESSION – 6:30 P.M. – J.P. CASE MIDDLE SCHOOL ROOM D-111

REGULAR MEETING - 7:00 P.M. – J.P. CASE MIDDLE SCHOOL ROOM B-132

- I. Call to Order by the Board President.
- II. In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing a notice of the time, date, location, and, to the extent known, the agenda of this meeting on December 17, 2019 to the Hunterdon County Democrat and The Courier-News. Copies of the notice have been posted in the Board Office and filed with Flemington Borough Clerk and the Raritan Township Clerk and in each of the district schools Main Offices on December 17, 2019.
- III. Roll Call
- IV. Sunshine Resolution

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the Flemington-Raritan School District Board of Education that it is necessary to meet in executive session to discuss certain items involving:

- ☐ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: HIB
 - Matters in which the release of information would impair the right to receive government funds, and specifically: _____
 - Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- ☐ Matters concerning negotiations, and specifically: Contracts
 - Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
 - Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
 - Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____
 - Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: _____
 - Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board will/ will not return to open session to conduct business at the conclusion of the executive session.

- V. Pledge of Allegiance

VI. District Mission Statement

The Flemington-Raritan Regional School District values children. Together, **WE:**
Foster social, emotional, and academic growth in a safe and nurturing environment.
Respect values and traditions within our families and schools.
Strive to respond to the needs of our diverse and changing community.
Develop the curiosity and creativity of critical thinkers to become collaborative problem solvers
who meet the challenges of a globally competitive society.

Every Student -Every Day -Every Opportunity

VII. Superintendent's Report - Mid-Year Report

- VIII. Approval of Minutes – Executive Session – December 16, 2019
 Regular Meeting - December 16, 2019
 Executive Session – January 6, 2020
 Regular Meeting - January 6, 2020

IX. Reports of the Secretary and Treasurer of School Monies.

- X. Citizens Address the Board-This is the portion of our meeting reserved for public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and by-laws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

XI. Report of the Standing Committees and Appointments.

A. PERSONNEL – Susan Mitcheltree, Chairperson, Next Meeting – February 18, 2020

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

Certified Staff – Appointments, Resignations & Leaves of Absence

1. Approval to employ the following staff member(s) for the 2019-2020 school year, pending certification, fingerprints, background check, and health exam, as follows:

Item	Last Name	First Name	Loc.	Position	Salary/Degree/Step	Effective Dates	Certification/College
1.	Biolsi	Kelly	SS	School Psychologist	\$56,100/BA+15/1	January 28, 2020 - June 30, 2020	School Psychologist (Emergency)/ Pennsylvania State University, Rider University
2.	Paugh	Beth	RFIS	Art	\$57,300/BA+15/4	February 10, 2020* - June 30, 2020	Teacher of Art/The College of New Jersey, Moore College of Art & Design, Towson University, Drexel University

***Start date may be amended.**

2. Approval to confirm the leave of absence for the following staff member(s) during the 2019-2020 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Flannigan	Kelly	RFIS	LLD	Family	Intermittent FMLA	January 27, 2020-January 31, 2020 February 10, 2020-February 14, 2020 February 24, 2020-February 28, 2020 March 9, 2020-March 13, 2020

3. Approval for the following staff member(s) to take a leave of absence during the 2019-2020 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Vaccarino	Katie	BS	Resource Center	Medical	Disability	February 7, 2020-February 20, 2020

4. Approval to amend the January 6, 2020 motion:

for the following staff member(s) to take a leave of absence during the 2019-2020 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
3.	Thompson	Toni Ann	RFIS	Resource Center	Maternity	Disability	November 21, 2019-January 14, 2020
						FMLA	January 15, 2020-April 8, 2020
						Childcare	April 9, 2020-April 17, 2020

to read:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
3.	Thompson	Toni Ann	RFIS	Resource Center	Maternity*	Disability	November 21, 2019-January 14, 2020
						FMLA	January 15, 2020-April 8, 2020

***Removed Childcare Leave**

5. Approval to amend the January 6, 2020 motion:

to employ the following leave replacement(s) during the 2019-2020 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Loc.	Position/Replacing	Effective Date	Salary/Degree/Step	Certification/College
2.	Sheehan	Wendy	RFIS	Resource Center/ Toni Ann Thompson	November 14, 2019, November 22, 2019 - April 20, 2020	Sub Per Diem Rate (Day 1-20)	Elementary School Teacher in Grades K-6, Teacher of Students with Disabilities/ Rider University
						\$55,025 (prorated)/ BA/1 (Day 21+)	

to read:

Item	Last Name	First Name	Loc.	Position/Replacing	Effective Date	Salary/Degree/Step	Certification/College
2.	Sheehan	Wendy	RFIS	Resource Center/ Toni Ann Thompson	November 14, 2019, November 22, 2019 - April 8, 2020	Sub Per Diem Rate (Day 1-20)	Elementary School Teacher in Grades K-6, Teacher of Students with Disabilities/ Rider University
						\$55,025 (prorated)/ BA/1 (Day 21+)	

6. Approval to amend the December 16, 2019 motion:

to extend the employment of the following leave replacement(s) during the 2019-2020 school year, as follows:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Date	Salary/Degree/Step	Certification/College
					Extended Dates		
1.	Soltis	Lauren	RFIS	Grade 5/Jena Van Fleet	September 1, 2019 - January 3, 2020	Sub Per Diem Rate (Day 1-20) \$59,350/MA+30/ (prorated)/1 (Day 21+)	Elementary School Teacher, Supervisor/Rutgers University, Walden University, Towson University
					January 4, 2020 - April 1, 2020		

to read:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Date	Salary/Degree/Step	Certification/College
					Extended Dates		
1.	Soltis	Lauren	RFIS	Grade 5/Jena Van Fleet	September 1, 2019 - January 3, 2020	Sub Per Diem Rate (Day 1-20) \$59,350 (prorated)/ MA+30/1 (Day 21+)	Elementary School Teacher, Supervisor/Rutgers University, Walden University, Towson University
					January 4, 2020 - January 31, 2020		

7. Approval to employ the following leave replacement(s) during the 2019-2020 school year, pending certification, fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Date	Salary/Degree/Step	Certification/College
1.	Hamilton	Kyle	RFIS	Grade 5/Jena Van Fleet	January 30, 2020 - April 1, 2020	\$55,025 (prorated)/ BA/1*	Teacher of Reading (Provisional), Elementary School Teacher in Grades K-6 (Provisional), Elementary School with Subject Matter Specialization: Language Arts/Literacy Specialization in Grades 5-8 (Provisional) /Rowan University

***Substitute per diem rate waived due to continued service**

8. Approval to amend the July 22, 2019 motion:

for the following staff member(s) to take a leave of absence during the 2019-2020 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
2.	Trabilsy	Kaitlyn	SS	Speech-Language Specialist	Maternity	FMLA	November 11, 2019 - February 7, 2020

to read:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
2.	Trabilsy	Kaitlyn	SS	Speech-Language Specialist	Maternity	FMLA	November 11, 2019 - February 7, 2020
						Childcare	February 8, 2020 - June 30, 2020

9. Approval to extend the employment of the following leave replacement(s) during the 2019-2020 school year, as follows:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Date	Salary/Degree/Step	Certification/College
					Extended Dates		
1.	Kerrigan	Carla	RFIS	. 4 FTE Speech Therapist/Kaitlyn Trabilsy	January 2, 2020 - February 7, 2020 February 8, 2020 - June 30, 2020	\$22,440 (prorated)/ BA+15/1*	Elementary School Teacher, Teacher of the Handicapped, Teacher of the Deaf or Hard of Hearing, Speech Correctionist, Speech Language Specialist Equivalency

***Substitute Per Diem Rate waived**

10. Approval to appoint the following mentor(s) for the 2019-2020 school year, as follows:

Mentor					Novice Teacher		
Item	Last Name	First Name	Loc.	Stipend	Last Name	First Name	Loc.
1.	Brennan	Elizabeth	SS	\$550.00*	Biolsi	Kelly	SS

***Individuals may receive prorated rates based on actual time in service.**

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

11. Approval to amend the October 2, 2019 motion:

for the following staff member(s) to take a leave of absence during the 2019-2020 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Approximate Dates
1.	Gordon	Patricia	CH	Cafeteria Aide	Medical	Disability	December 4, 2019 - January 17, 2020

to read:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Approximate Dates
1.	Gordon	Patricia	CH	Cafeteria Aide	Medical	Disability	December 4, 2019 - January 24, 2020

12. Approval to amend the December 16, 2019 motion:

to employ the following leave replacement(s) during the 2019-2020 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Loc.	Position/Replacing	Effective Dates	Step/Rate
1.	Gemma	Linda	CH	Cafeteria Aide/Patricia Gordon	December 17, 2019 - January 17, 2020	Step 1/\$16.69 per hr.

to read:

Item	Last Name	First Name	Loc.	Position/Replacing	Effective Dates	Step/Rate
1.	Gemma	Linda	CH	Cafeteria Aide/Patricia Gordon	December 17, 2019 - January 24, 2020	Step 1/\$16.69 per hr.

All Staff – Additional Compensation

13. Approval to employ the following staff member(s) for extra compensation during the 2019-2020 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max # of Hours	Rate/Stipend
1.	Boelhouwer	Peter	JPC	Coach - Varsity Baseball	132 hrs.	\$30.62/hr.
2.	Hering	Carly	JPC	Coach - Varsity Girls Lacrosse	132 hrs.	\$30.62/hr.
3.	Maiorana	Laura	JPC	Coach - Junior Varsity Girls Lacrosse	108 hrs.	\$30.62/hr.
4.	Kosensky	Matthew	JPC	Coach - Junior Varsity Baseball	108 hrs.	\$30.62/hr.
5.	Lyman	Margaret	JPC	Coach - Junior Varsity Softball	108 hrs.	\$30.62/hr.
6.	Shirvanian	Daniel	JPC	Coach - Varsity Softball	108 hrs.	\$30.62/hr.

Substitutes

14. Approval to employ the following applicant(s) as substitute(s) during the 2019-2020 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name
1.	Risavy	Trevor
2.	Robison	Kelly
3.	Saiyad	Naseem
4.	Schiff	Rebecca
5.	Temple	Jennifer

**B. CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY & GRANTS –
Christopher Walker, Chairperson, Next Meeting – February 19, 2020**

1. Approval to employ the following consultant(s) during the 2019-2020 school year.

Item	Consultant	Location	Purpose	Number of Days	Cost not to exceed
1.	Montclair State University/PRISM	District	Professional Development for Grades 6-8 mathematics teachers	.5	\$1,500
2.	Rock Your World Climbing Gym and Cafe, LLC	Flemington	Recertification training for Grades 5-6 physical education teachers	.5	\$140

2. Approval to employ the following staff member(s), or their alternate(s), for additional compensation during the 2019-2020 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Peake	Nydia	FAD	QSAC Curriculum Compliance Committee	500 shared hrs.	\$33.78/hr.
2.	Accardi	Jaclyn	FAD	Professional Development Workshop Facilitator	3 hrs.	\$33.78/hr.
3.	Biolsi	Kelly	SS	Professional Development Workshop Facilitator	3 hrs.	\$33.78/hr.
4.	Boyd-Moscowitz	Jill	RFIS	Professional Development Workshop Facilitator	3 hrs.	\$33.78/hr.
5.	Brennan	Elizabeth	SS	Professional Development Workshop Facilitator	3 hrs.	\$33.78/hr.
6.	Morales	Holly	SS	Professional Development Workshop Facilitator	3 hrs.	\$33.78/hr.
7.	O'Leary	John	JPC	Professional Development Workshop Facilitator	9 hrs.	\$33.78/hr.
8.	Yurecko	Maria	SS	Professional Development Workshop Facilitator	3 hrs.	\$33.78/hr.
9.	McKenzie-DeAngelis	Margaret	RH	K-2 Balanced Literacy Curriculum Committee	20 shared hrs.	\$33.78/hr.
10.	Shein	Rachel	BS			

3. Approval to employ the following staff member(s), or their alternate(s), for additional compensation during the 2019-2020 school year. If alternate(s) are necessary, their employment will be confirmed as replacements at no additional cost. These positions will be partially funded through the 2020 ESSA grant.

Item	Last Name	First Name	Loc.	Purpose	Account #	Max. # of Hours	Rate
1.	Hoffman	Melissa	FAD	FAD Title I Parent Night Facilitator	20-232-200-101-000-05-20	3 hrs.	\$33.78/hr.
2.	Koelle	Dawn	FAD	FAD Title I Parent Night Facilitator	20-232-200-101-000-05-20	3 hrs.	\$33.78/hr.
3.	Peake	Nydia	FAD	FAD Title I Parent Night Facilitator	20-232-200-101-000-05-20	3 hrs.	\$33.78/hr.
4.	Salvato	Stacey	FAD	FAD Title I Parent Night Facilitator	20-232-200-101-000-05-20	3 hrs.	\$33.78/hr.
5.	Shirvanian	Lindsay	FAD	FAD Title I Parent Night Facilitator	20-232-200-101-000-05-20	3 hrs.	\$33.78/hr.

4. Approval to purchase the following items from a state contracted vendor(s) where aggregate purchases exceed \$40,000.

Item	Description	Vendor	Cost not to exceed
1.	Computer Lab Refresh	Candoris Technologies LLC	\$43,435.04

5. Approval to accept the following curriculum, professional development, and/or technology-related donation(s) for the 2019-2020 school year.

Item	Donation	Donor	Value	Location
1.	Amazon Gift Card	Artsonia	\$275	BS
2.	Pillowcase Project Assembly	American Red Cross	No cost	BS
3.	Dental Health Month Visit	Loew and Patel Orthodontics	No cost	BS/RH
4.	World Language Enrichment Program	Hunterdon Central High School Spanish Honor Students	No cost	RH

6. Approval of the following travel expenditures for staff member(s) or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
1.	Faherty	Heather	2020 American Choral Directors Association Conference, Rochester, NY	March 4-7, 2020	R,M,O,L	\$885
2.	Nagy	Rosemary	2020 American Choral Directors Association Conference, Rochester, NY	March 4-7, 2020	R,M,O,L	\$885
3.	Plichta	David	2020 NJSBGA Conference/Expo, Atlantic City, NJ	March 23-25, 2020	R,L,F	\$550
4.	Shumate	James	2020 NJSBGA Conference/Expo, Atlantic City, NJ	March 23-25, 2020	R,L,F,O	\$700
5.	Miller	Jeffrey	NJAGC 29th Annual Conference, West Windsor, NJ	March 20, 2020	R,M,O	\$240
6.	McGann	Kari	STEM Learning Ecosystems Community of Practice Convening, San Antonio, TX	March 1-4, 2020	R,M,L,F,O	\$2,300
R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other						

C. FACILITIES/OPERATIONS/SECURITY – Laurie Markowski, Chairperson, Next Meeting – February 18, 2020

1. Approval was given to adopt the **Revised** Memorandum of Understanding & the Confidential Supplement between the Flemington-Raritan Regional School District and Raritan Township Police Department to have access to the video stream for the 2019-2020 school year.
2. Approval of the attached proposal from DiGroup, amending the previously accepted and approved proposal for professional services relating to the referendum projects for the 2019-2020 school year.
3. Approval for Reading-Fleming Intermediate School to dispose of a metal desk and a cafeteria refrigerator that are no longer usable and are not required as a trade-in or a replacement purchase.

D. TRANSPORTATION – Valerie Bart, Chairperson, Next Meeting – February 3, 2020

E. FINANCE – Marianne Kenny, Chairperson, Next Meeting – February 6, 2020

1. Approval of the attached transfer list from December 11, 2019 to January 20, 2020.
2. Approval of the attached bill list for the month of January totaling \$6,086,753.10.
3. Approval to authorize the procurement of goods and services through the attached list of state contract vendors for the 2019-2020 school year.
4. Approval to authorize the attached list of employees to have signature authority for the 2019-2020 school year.

F. POLICY– Jessica Abbott, Chairperson, Next Meeting – February 6, 2020

1. Approval to adopt the following revised policy, as attached:
 1. P 9400 - Media Relations

G. SPECIAL EDUCATION – Marianne Kenny, Chairperson, Next Meeting – February 19, 2020

1. Approval for Cumberland Therapy Services, LLC, dba The Stepping Stones Group to provide interim Child Study Team and Related Services Professionals to the district, during the 2019-2020 school year, at a rate of \$85.00 per hour, at a cost not to exceed \$33,500.
2. Approval for Individualized Evaluation Plan, LLC to provide as needed Psychological evaluations, report writing, conduct meetings and provide parent correspondence from February 1, 2020 through June 30, 2020, at a cost of \$70 per hour, and a maximum of 60 hours, not to exceed \$4,200.00.
3. Approval to employ Deborah Hart as an independent contractor to provide speech services, effective January 28, 2020 through June 30, 2020 during the 2019-2020 school year, at a rate of \$300 per diem, not to exceed 20 days, or \$6,000.00.
4. Approval to contract with Aveanna Healthcare to provide nursing services for an incoming preschool student during the 2019-2020 school year at a cost not to exceed \$6,000.
5. Approval to contract with Language Line Services, Inc. to conduct interpretation/translation for the 2019-2020 school year, at a cost of \$1.70 per minute, not to exceed \$1,000.00.
6. Approval to appoint the following Teacher Assistant(s) contracted through the Hunterdon County Educational Services Commission, during the 2019-2020 school year, as follows:

Item	Last Name	First Name	Location	New/Replacement
1.	Davis	Hannah	RH	Replacement
2.	Reilly	Rebecca	RH	Replacement

7. Approval to amend the motion on June 24, 2019:

for Mountain Lakes Board of Education to provide Teacher of the Deaf services for the following students during the 2019-2020 school year, as follows:

Item	Student Id	Tuition
7.	7983201732	\$12,160.00

to read:

Item	Student Id	Tuition
7.	7983201732	\$18,240.00

H. MISCELLANEOUS (INFORMATION-ACTION)

Information

1. Suspensions for the month of December

School	Infraction	# of Days
RH	Assault on a staff member	1
RH	Aggressive and defiant behavior	2
RH	Aggressive and defiant behavior	1.5
RH	Aggressive behavior	.5
RH	Aggressive and defiant behavior	.5

2. Harassment, Intimidation and Bullying Investigation(s) for the 2019-2020 school year:

School	Date of Incident	Report #	HIB (Y/N)	Additional Action Taken
JPC	August 1, 2019-December 18, 2019	JPC #4	Yes	Interventions outlined in report
RFIS	January 13, 2020	RFIS #6	No	Interventions outlined in report

Action Items

1. Approval to accept the following Harassment, Intimidation and Bullying Investigation(s) presented on the January 6, 2020 Board Agenda, as follows:

School	Date of Incident	Report #	HIB (Y/N)	Additional Action Taken
JPC	December 1, 2018-November 30, 2019 with report dated 12/6/19	JPC #3	Yes	Interventions outlined in report

2. Approval to adopt the 2020-2021 District Calendar, as attached.
3. Approval to reschedule the May 18, 2020 Regular Board Meeting to May 26, 2020.
4. Approval for J.P. Case Middle School to accept a donation of raised garden beds for the Garden Club, from Nicholas DiPaolo, a former J.P. Case student, as part of his Eagle Scout Project in the amount of \$1,000.
5. Approval to employ the following accompanist to assist with school performances, including rehearsals, during the 2019-2020 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max Hours	Rate	Not to Exceed
1.	Fog	Alison	BS	Spring Concert - May 27, 2020	5 hrs.	\$50.00	\$250.00

XII. Correspondence

XIII. Old Business

XIV. New Business

XV. Citizens Address the Board - This is the portion of our meeting reserved for public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and by-laws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

XVI. Sunshine Resolution (if needed)

XVII. Adjourn

2020 Board Meetings

February 10 & 24

March 9 & 23

April 6 & 27

May 4 & 18

June 8 & 22

July 27

August 24

September 14 & 29

October 12 & 26

November 9 & 23

December 14