

**FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION**

**November 25, 2019**

**EXECUTIVE SESSION – 6:45 P.M. – J.P. CASE MIDDLE SCHOOL ROOM D-111**

**REGULAR MEETING - 7:00 P.M. – J.P. CASE MIDDLE SCHOOL ROOM B-132**

- I. Call to Order by the Board President.
- II. In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing a notice of the time, date, location, and, to the extent known, the agenda of this meeting on December 6, 2018 to the Hunterdon County Democrat and The Courier-News. Copies of the notice have been posted in the Board Office and filed with Flemington Borough Clerk and the Raritan Township Clerk and in each of the district schools Main Offices on December 6, 2018.
- III. Roll Call
- IV. Sunshine Resolution

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the Flemington-Raritan School District Board of Education that it is necessary to meet in executive session to discuss certain items involving:

- ☐ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: HIB
- Matters in which the release of information would impair the right to receive government funds, and specifically: \_\_\_\_\_
  - Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: \_\_\_\_\_
  - Matters concerning negotiations, and specifically: \_\_\_\_\_
  - Matters involving the purchase of real property and/or the investment of public funds, and specifically: \_\_\_\_\_
  - Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: \_\_\_\_\_
  - Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: \_\_\_\_\_
  - Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: \_\_\_\_\_
  - Matters involving quasi-judicial deliberations, and specifically: \_\_\_\_\_

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board will will not return to open session to conduct business at the conclusion of the executive session.

- V. Pledge of Allegiance

- VI. District Mission Statement

The Flemington-Raritan Regional School District values children. Together, **WE:**  
Foster social, emotional, and academic growth in a safe and nurturing environment.  
Respect values and traditions within our families and schools.  
Strive to respond to the needs of our diverse and changing community.  
Develop the curiosity and creativity of critical thinkers to become collaborative problem solvers  
who meet the challenges of a globally competitive society.

**Every Student -Every Day -Every Opportunity**

VII. Superintendent's Report - Referendum Update  
School Security Presentation

VIII. Approval of Minutes – Executive Session – November 12, 2019  
Regular Meeting – November 12, 2019

IX. Reports of the Secretary and Treasurer of School Monies

X. Citizens Address the Board-This is the portion of our meeting reserved for public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and by-laws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

XI. Report of the Standing Committees and Appointments

**A. PERSONNEL – Laurie Markowski, Chairperson, Next Meeting – December 12, 2019**

**THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:**

**Certified Staff – Appointments, Resignations & Leaves of Absence**

1. Approval to accept the resignation of the following staff member(s) for the 2019-2020 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Purpose	Effective Date
1.	Brush	Jodi	FAD	Grade 4	Retirement	June 30, 2020
2.	Midgley	Andrew	SS	Psychologist	Resignation	January 17, 2020
3.	Seymour	Stephanie	JPC	Grade 8 Language Arts	Resignation	January 24, 2020

2. Approval to compensate the following former staff member(s) for unused sick and vacation days, per the FRAA negotiated agreement, as follows:

Item	Last Name	First Name	# of Sick Days	# of Vacation Days
1.	Presley	Jeffrey	N/A	7

3. Approval to confirm the appointment of the following staff member(s):

Item	Last Name	First Name	Loc.	From:	To:	Effective Date
				Position	Position	
1.	McCormack	Jennifer	BS	Support Skills	Reading Recovery	September 1, 2019

4. Approval to amend the August 26, 2019 motion:

to employ the following leave replacement(s) during the 2019-2020 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Dates	Salary/Degree/ Step	Certification/ College
1.	Kruckmeyer	Marina	RH	Resource Center/ Dana Miller	September 1, 2019- January 29, 2020	\$55,025 (prorated) / BA/1*	Elementary School Teacher in Grades K-6 (Provisional), Teacher of Students with Disabilities (Provisional)/ Centenary University, Raritan Valley Community College, Berufskollege Kleve



to read:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Dates	Salary/Degree/ Step	Certification/ College
1.	Kruckmeyer	Marina	RH	Resource Center/ Dana Miller	September 1, 2019- <b>January 13, 2020</b>	\$55,025 (prorated)/ BA/1*	Elementary School Teacher in Grades K-6 (Provisional), Teacher of Students with Disabilities (Provisional)/ Centenary University, Raritan Valley Community College, Berufskollege Kleve

**\*Substitute Per Diem Rate waived due to continued service.**

5. Approval to employ the following leave replacement(s) during the 2019-2020 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Dates	Salary/Degree/ Step	Certification/ College
1.	Kruckmeyer	Marina	RH	LLD Grade 1/ Jennifer Skiba	January 14, 2020 - April 28, 2020	\$55,025 (prorated) / BA/1*	Elementary School Teacher in Grades K-6 (Provisional), Teacher of Students with Disabilities (Provisional)/ Centenary University, Raritan Valley Community College, Berufskollege Kleve
2.	Lewis	Elizabeth	RH	Kindergarten/ Christine Kline	January 14, 2020 - May 27, 2020	Substitute Per Diem Rate (Days 1 - 20) \$58,300 (prorated)/ MA/1 (Day 21+)	Elementary School Teacher/University of Delaware, College of St. Elizabeth

**\*Substitute per diem rate waived do to continuation of service.**

6. Approval to employ the following staff member(s) for the 2019-2020 school year, pending certification, fingerprints, background check, and health exam, as follows:

Item	Last Name	First Name	Loc.	Position	Salary/Degree/ Step	Effective Dates	Certification/College
1.	Renye	Melissa	BS	Health & Physical Education	\$55,375(prorated)/ BA/2	January 29, 2019 - June 30, 2020	Health & Physical Education (provisional)/Kean University

7. Approval to appoint the following leave replacement(s) for the 2019-2020 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Effective
1.	Brown	Deidre	RFIS	Anti-bullying Specialist	December 2, 2019 - March 30, 2020

8. Approval to amend the salaries of the following staff member(s) for advancement on the salary guide, for the 2019-2020 school year, as follows:

Item	Last Name	First Name	Loc.	Position	From: Salary/Degree/Step	To: Salary/Degree/Step	Effective Date
1.	Rogowski	Lauren	BS	Grade 4	\$60,000/MA/5	\$61,050/MA+30/5	January 1, 2020
2.	Tasker	Raymond	JPC	Grade 7 Science	\$79,335/BA+15/13	\$81,535/MA/13	January 1, 2020

9. Approval to appoint the following mentor(s) for the 2019-2020 school year, as follows:

Mentor					Novice Teacher		
Item	Last Name	First Name	Loc.	Stipend	Last Name	First Name	Loc.
1.	Tavares	Anabela	RFIS	\$550*	Albani	Sara	RFIS

\*Individuals may receive prorated rates based on actual time in service.

#### Non-Certified Staff – Appointments, Resignations & Leaves of Absence

10. Approval to reimburse Kyler **Rodriguez**, JPC Volunteer Wrestling Coach, for the required Criminal History check in the amount of \$24.05, per policy.
11. Approval to employ the following leave replacement(s) during the 2019-2020 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Loc.	Position/Replacing	Effective Dates	Step/Rate
1.	Gemma	Linda	CH	Cafeteria Aide/Patricia Gordon	December 9, 2019 - January 17, 2020	Step 1/\$16.69 per hr.

#### All Staff – Additional Compensation

12. Approval to employ the following staff member(s) for extra compensation during the 2019-2020 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max # of Hours	Rate/Stipend
1.	Alberalla	Jami	RFIS	One Additional Night - Parent Teacher Conferences	Contractual	1/400 Annual Salary
2.	Benack	Daniel	RFIS	One Additional Night - Parent Teacher Conferences	Contractual	1/400 Annual Salary
3.	Brace	Shannon	RFIS	One Additional Night - Parent Teacher Conferences	Contractual	1/400 Annual Salary
4.	Cagenello	Stacey	RFIS	One Additional Night - Parent Teacher Conferences	Contractual	1/400 Annual Salary
5.	Casal	Beth	RFIS	One Additional Night - Parent Teacher Conferences	Contractual	1/400 Annual Salary
6.	Culcasi	Lindsey	RFIS	One Additional Night - Parent Teacher Conferences	Contractual	1/400 Annual Salary
7.	Davis	Debra	RFIS	One Additional Night - Parent Teacher Conferences	Contractual	1/400 Annual Salary
8.	Deneka	Karin	RFIS	One Additional Night - Parent Teacher Conferences	Contractual	1/400 Annual Salary
9.	Errickson	Pamela	RFIS	One Additional Night - Parent Teacher Conferences	Contractual	1/400 Annual Salary
10.	Esposito	Torie	RFIS	One Additional Night - Parent Teacher Conferences	Contractual	1/400 Annual Salary
11.	Karch	Brittany	RFIS	One Additional Night - Parent Teacher Conferences	Contractual	1/400 Annual Salary
12.	Krajewski	Jamie	RFIS	One Additional Night - Parent Teacher Conferences	Contractual	1/400 Annual Salary
13.	Mack	Paul	RFIS	One Additional Night - Parent Teacher Conferences	Contractual	1/400 Annual Salary
14.	Nagy	Samantha	RFIS	One Additional Night - Parent Teacher Conferences	Contractual	1/400 Annual Salary
15.	Perkins	Madison	RFIS	One Additional Night - Parent Teacher Conferences	Contractual	1/400 Annual Salary
16.	Shirvanian	Daniel	RFIS	One Additional Night - Parent Teacher Conferences	Contractual	1/400 Annual Salary
17.	Smith	Robin	RFIS	One Additional Night - Parent Teacher Conferences	Contractual	1/400 Annual Salary
18.	Soltis	Lauren	RFIS	One Additional Night - Parent Teacher Conferences	Contractual	1/400 Annual Salary
19.	Sheehan	Wendy	RFIS	One Additional Night - Parent Teacher Conferences	Contractual	1/400 Annual Salary
20.	Tavares	Anabela	RFIS	One Additional Night - Parent Teacher Conferences	Contractual	1/400 Annual Salary
21.	Anastasio	Samantha	JPC	Up to Four Additional Dates - Parent Teacher Conferences	Contractual	1/400 Annual Salary
22.	Gemma	Linda	CH	CPR/AED-Cafeteria Aide	3 hrs.	Hourly
23.	Gemma	Linda	CH	Cafeteria Aide Training	3 hrs.	Hourly



## Substitutes

13. Approval to employ the following applicant(s) as substitute(s) during the 2019-2020 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name
1.	Gorgol	Gail
2.	Martucci	Morgan
3.	Picchio	Delfina
4.	Sullivan	Danielle

## B. CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY & GRANTS – Sandra Borucki, Chairperson, Next Meeting – December 11, 2019

1. Approval of the following curriculum and materials adoption(s).

Item	Program
1.	Grades K-8 ESL/Newcomer Curriculum

2. Approval to employ the following staff member(s), or their alternate(s), for additional compensation during the 2019-2020 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	McKenzie-DeAngelis	Margaret	RH	QSAC Curriculum Compliance Committee	500 hours shared	\$33.78/hr.
2.	Davis	Lisa	BS			
3.	Dente	Ashlie	CH			
4.	Hilke	Michelle	RH			
5.	Kleinwaks	Michelle	CH			
6.	Korlesky	Kimberly	FAD			
7.	McCormack	Jennifer	BS			
8.	Moore	Jeffrey	CH			
9.	O'Brien	Brittany	FAD			
10.	Shirvanian	Lindsay	FAD			
11.	Blampey	Zoey	RH	K-2 Balanced Literacy Curriculum Committee	20 hours shared	\$33.78/hr.
12.	Carson	Cynthia	CH			
13.	Custy	Mary Jane	BS			
14.	Davis	Lisa	BS			
15.	O'Brien	Brittany	FAD			
16.	Soos	Laura	FAD			
17.	Thompson	Carla	FAD			
18.	Staikos	Christina	CH	K-5 Math Curriculum Refinements Committee	150 hours shared	\$33.78/hr.
19.	Tremel	Jill	RH			
20.	Brace	Shannon	RFIS	5-6 Standards-Based Report Cards Development Committee	180 hours shared	\$33.78/hr.
21.	Errickson	Pamela	RFIS			
22.	Humphrey	Christi	RFIS			
23.	Kirk	Chrisha	RFIS			
24.	Thompson	Toni Ann	RFIS			
25.	Rowe	Kari	BS	K-5 Science Curriculum Refinements	150 hours shared	\$33.78/hr.

3. Approval to employ the following staff member(s), or their alternate(s), for additional compensation during the 2019-2020 school year. If alternate(s) are necessary, their employment will be confirmed as replacements at no additional cost. These positions will be partially funded through the 2020 ESSA grant.

	Last Name	First Name	Loc.	Purpose	Account #	Max. # of Hours	Rate
1.	Blampey	Zoey	RH	RH ESL Learning Lab	20-241-100-100-000-00-20	40 shared hrs.	\$30.62/hr.
2.	Johnson	Kaitlin	RH				
3.	Petronis	Morgan	RH				
4.	Rosa	Julia	RH				

4. Approval to purchase the following items from a state-contracted vendor(s) where aggregate purchases exceed \$40,000.

Item	Quantity	Description	Vendor	Cost not to exceed
1.	10	Dell Chromebook 3100	Candoris Technologies LLC	\$2,153.30
2.	10	Google Chrome OS Management Console License	Candoris Technologies LLC	\$265.00

5. Approval of the following travel expenditures for staff member(s) or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
1.	Kassick	Joseph	Reading Recovery Teacher Leader Professional Development, Lesley University, Cambridge, MA	January 29-31, 2020	M,L,F,O	\$1,050
2.	Larca	Danielle	NJASL 2019 Fall Conference, East Brunswick, NJ	December 10, 2019	R,M,F	\$335
3.	Peake	Nydia	The Latino Family Literacy Project, West Orange, NJ	December 6, 2019	R,M	\$290
<b>R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other</b>						

6. Approval for to amend the October 2, 2019 motion:

to employ the following staff members funded by Title I of the Every Student Succeeds Act (ESSA) of 2015 for the 2019-2020 school year as indicated below:

Item	Last Name	First Name	Position	Full Salary	ESSA Salary	% from ESSA
2.	TBD	TBD	Bilingual School Counselor	\$60,000	\$60,000	100%

to read:

Item	Last Name	First Name	Position	Annual Salary	ESSA Salary	% from ESSA
2.	Moncada	Viviana	Bilingual School Counselor	\$58,300*	\$58,300*	100%

*\*prorated*

#### **C. FACILITIES/OPERATIONS/SECURITY – Dennis Copeland, Chairperson, Next Meeting – December 11, 2019**

1. Approval to accept the attached reports from the Department of Agriculture.

#### **D. TRANSPORTATION – Laurie Markowski, Chairperson, Next Meeting – December 2, 2019**



**E. FINANCE – Jessica Abbott, Chairperson, Next Meeting – December 12, 2019**

1. Approval of the attached transfer list from October 22, 2019 to November 19, 2019.
2. Approval of the attached bill list for the month of November totaling \$2,013,102.85.
3. Approval for Phoenix Advisors, LLC, to provide Extraordinary Unspecifiable Services, specifically Financial advisor services, for the 2019 referendum as outlined in the attached proposal for the 2019-2020 school year.
4. Approval for the attached resolution authorizing the sale and issuance of the bonds in accordance with the referendum.
5. Approval to accept the attached proposal from DIGroup for professional services relating to the referendum project for the 2019-2020 school year.
6. Approval to accept the attached proposal from DLB for professional services relating to the referendum project for the 2019-2020 school year.

**F. POLICY– Marianne Kenny, Chairperson, Next Meeting – Policy - December 10, 2019**

1. Approval to adopt the following revised policies and regulations, as attached:
  1. P 3159 - Teaching Staff Member/School District Reporting Responsibilities (M)
  2. P 6112 - Reimbursement of Federal and Other Grant Expenditures (M)
  3. R 6112 - Reimbursement of Federal and Other Grant Expenditures (M)
  4. P 9210 - Parent Organizations

**G. SPECIAL EDUCATION – Susan Mitcheltree, Chairperson, Next Meeting – December 10, 2019**

1. Approval to amend the October 28, 2019 motion:

for Third Sector New England, Inc. to provide Admin Capacity Building Sessions for the 2019-2020 school year for a day and a half in-person capacity building with the Tools of the Mind Director of Partnership Development with a focus on curriculum writing. Additional virtual support for follow up work with district administrator at a cost not to exceed \$5,000 paid out of IDEA funds

to read:

for **Tools of the Mind** Inc. to provide Admin Capacity Building Sessions for the 2019-2020 school year for a day and a half in-person capacity building with the Tools of the Mind Director of Partnership Development with a focus on curriculum writing. Additional virtual support for follow up work with district administrator at a cost not to exceed \$5,000 paid out of IDEA funds

2. Approval to contract with J&B Therapy, LLC to provide professional services to the Flemington-Raritan Regional School District for the 2019-2020 school year as outlined in the attached contract.
3. Approval for the following (Delaware Township) Choice School special education student to attend the school indicated during the 2019-2020 school year:

Item	Student ID	School	Total Tuition
1.	6552371848	Stepping Stone	\$43,472.70

4. Approval to amend the 2020 IDEA-B Grant to allocate 2019 IDEA-B Grant carryover funds as follows:

IDEA BASIC - B	2019 Carryover	2020 Allocation	Total
Basic	\$50,444	\$676,924	\$727,368
Preschool	\$0	\$33,490	\$33,490
TOTAL	\$50,444	\$710,414	\$760,858

5. Approval to appoint the following Teacher Assistant(s) contracted through the Hunterdon County Educational Services Commission, as indicated below, during the 2019-2020 school year, as follows:

Item	Last Name	First Name	Location	New/Replacement
1.	Casieri-Lowry	Brittany	FAD	Replacement
2.	Chroback	Colleen	CH	New

6. Approval to employ the following Translator/Interpreter for the 2019-2020 school year, as follows:

Item	Last Name	First Name	Position	Max # of Hours	Rate
1.	Picchio	Delfina	Translator/Interpreter	300 shared hours	\$30.62/hr.

7. Approval to employ the following Teacher Assistants contracted through the Hunterdon County Educational Services Commission, for additional compensation during the 2019-2020 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max # of Hours	Rate/Stipend
1.	Voria	Debra	JPC	Teacher Assistant Chaperone*	3 hrs. per event	ESC Contracted Rate

\*Teacher Assistant staff to chaperone 2019-2020 JP Case events, including Activity Nights, Family Maker Night, Music Concerts, and J.P. Case productions including the Drama Club, Musical, and Student Council Talent Show for a maximum of **3 hours per event** at the ESC contracted rate for Teacher Assistants. Teacher Assistants will be hired on an as needed basis.

## H. MISCELLANEOUS (INFORMATION-ACTION)

### Information

1. Suspension(s) for the month of October 2019:

School	Infraction	# of Days
RH	Defiant and aggressive behavior	.5
RH	Defiant and aggressive behavior	1.5
RH	Defiant and aggressive behavior	1
RH	Aggressive behavior toward a staff member	.5
RH	Defiant and aggressive behavior	.5
RH	Defiant and aggressive behavior	.5
RH	Defiant and aggressive behavior	1
RH	Physically aggressive behavior	.5
RH	Physically aggressive behavior	1
RH	Physically aggressive behavior	1
RH	Physically aggressive behavior	.5
RH	Physically aggressive behavior	1



2. Harassment, Intimidation and Bullying Investigation(s) for the 2019-2020 school year:

School	Date of Incident	Report #	HIB (Y/N)	Additional Action Taken
RFIS	June 10, 2019-November 1, 2019 with report dated 11/4/19	RFIS #4	Yes	Interventions outlined in report
RH	Ongoing through October, specifically October 20, 2019-November 1, 2019 with report dated 11/13/19	RH #1	No	Interventions outlined in report

**Action Items**

1. Approval for J.P. Case Middle School to accept the following donation(s) in memory of a former student, Connor Golembiewski for the 2019-2020 school year:

Item	Donation	Value	Location	Funding Source
1.	R.S. Berkeley Tuba	\$2,000	JPC Music Department	Connor G. Foundation

- XII. Correspondence
- XIII. Old Business
- XIV. New Business
- XV. Citizens Address the Board - This is the portion of our meeting reserved for public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and by-laws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.
- XVI. Sunshine Resolution (if needed)
- XVII. Adjourn

2019 Board Meetings

December 16